

APPROVED

WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, August 15, 2018

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:35 PM.

Select Board Members Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator – Austin Albro, Treasurer - Sheila Foote, Chair Warren School Board - Don Bagley Sr., Chief of Police – John Semertgakis, and Fire Chief - Art Heath. Transfer Station/Buildings & Grounds Manager - George Russell and Road Agent – Bobby Cass were not present for the meeting, but submitted written reports.

Public Present: John and Brenda Lester, Donna Hopkins, Kellie Pinon (BRWA Volunteer), Merv Newton, and Grafton County Commissioner Omer Ahern Jr.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: C. Chandler talked with the Treasurer about the status of the Town funds. S. Foote responded we are tight financially. She and the Town Administrator will review the status of this year's warrant articles. *C. Chandler moved to hold distribution of non-profit funds pending review and moved approval of the manifest as presented. L. Romano seconded the motion. Vote: Sackett-yes, C. Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Chandler moved to table the 8-1-2018 minutes until the next meeting. L. Romano seconded the motion. Vote: Sackett-yes, Chandler and Romano-yes. The motion passed 3-0 0.*

PUBLIC COMMENT:

1. Omer Ahern Jr. introduced himself as a Grafton County Commissioner, whose area covers Warren, NH. Mr. Ahern Jr, announced the Farm Manager, Donny Kimball will be retiring November 30, 2018 and he will be a great loss to the Farm, as this job oversees the administration, financial, and all aspects of the day to day operations. The farm has received three national awards for the dairy herd.

He reviewed the Grafton County Nursing Home is a 150 bed facility with a 135 bed nursing capacity and an average of 88 patients in the past three years.

The members of the Select Board thanked Mr. Ahern Jr. for joining our meeting and updating us on the activities and changes at the Grafton County Farm and Nursing Home.

2. Kellie Pinon has been volunteering with the BRWA. She has been walking the river banks in the area and wants to let people know what she has found. Ms. Pinon said she has found many areas, primarily on private property with litter. She has also found clear glass in the water, which is hard to see and could be a hazard. She also found a number of places where the river was dammed to make a swimming hole, which might cause problems downstream. She has talked to property owners, during her walking trips encouraging their participation and stewardship. Ms. Pinon inquired about the best approach to get community support and who to ask for help. C. Sackett suggested she contact someone at the Fish Hatchery.

3. John and Brenda Lester announced they had a super weekend at their facility. C. Sackett said he heard them this weekend, as he hasn't before, but he had no complaints. Brenda said their end time was 8:00 P.M., but they finished earlier.
4. Merv Newton said the State Highway Department built the road in too low. He use to have a nice yard, but now he has crab grass. C. Sackett said you need to talk with the Department of Transportation in Enfield, NH. The Town Administrator will assist you.
5. Don Bagley Sr. said there seems to be an encroachment problem on the Library property. C. Sackett asked A. Albro to confirm with the Library Trustees that the neighbors have or have not gone over the library property line.
6. Don Bagley Sr. inquired about taxes owed by someone deceased. C. Chandler stated if the deceased's estate was solvent, they would be required to pay the taxes. He asked A. Albro to confirm with the Tax Collector that the individual's name has been removed from the tax rolls.
7. Don Bagley Sr. said Ben Parson presented his plan for Eagle Scout project to the School Board. He will be building handicap picnic tables including one for the Historical Society.

ROAD AGENT REPORT:

Road Agent Bobby Cass was not present at the meeting, but submitted a written report. B. Cass reported he has been grading and cold patching necessary roads. He has also been working in the shop. He will be changing two culverts on Lund Lane. B. Cass said he has been hauling winter sand between other projects. The one ton and backhoe have had complete services done.

TREASURER'S REPORT:

Treasurer, Sheila Foote reported the Checking Account balance is **\$15,464.45**, after tonight's approved manifest of **\$38,835.08**. The July reconciliation report was provided for the Board's review.

The Tax Collections Money Market Account balance is **\$50,338.77**. The July reconciliation report was provided for the Board's review.

The Town of Warren's Money Market Account balance is **\$475,015.31**. The July reconciliation report was provided for the Board's review.

The Town of Warren Statement Savings Account balance is **\$163,533.90**.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Heath reported a new fire fighter, Eric Gharme, joined the Department. The Fire Chief said no calls this session. Selectwoman Romano said you forgot to mention responding to an emergency at AppleKnocker's that resulted in saving a life from a heart attack. AppleKnocker employee's also helped until assistance arrived. A job well done by all.

CHIEF OF POLICE REPORT: Chief John Semertgakis stated he responded to a fight at Moose

Hillock Campground. There were two separate walk off incidents at Beckett school. Last Thursday and last Sunday, some minor vandalism was done at AppleKnocker's, damage done to vehicles at Patten's Auto in Wentworth, as well as a car stolen from Patten's parking area. Report of burglary on Robb's Lane; unfounded.

The Chief is still investigating an embezzlement case. There was domestic incident on Studio Road, involving an intoxicated visitor who was arrested. There were two separate animal complaints; each incident resulted in the dogs being transported to the Humane Society. The State Police responded to a domestic disturbance on Rt. 118. There was an untimely death on Moses Road.

C. Chandler and C. Sackett said they have both been receiving complaints about excessive speeds by chip trucks going through Warren and Glencliff. The Chief said he would put some time on this. C. Sackett said the time most complaints referenced was between 5 and 7 A.M.

Traffic stops 20 Citations 3

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Transfer Station: Manager, George Russell reported the new electric line pipe has been installed and buried for the new building. G. Russell said Brian Weeks started on electrical for the building and bailer.

Buildings & Grounds: Manager, George Russell reported that he and Brian Weeks met with NHEC to discuss the electrical upgrade project for the town offices and the start date. We are still waiting for the start date. Yearly fire extinguisher inspection has been completed for all buildings. G. Russell said he is still mowing as needed, started cleaning up around school, and bushwhacking areas that need it.

TOWN ADMINISTRATOR REPORT: Austin Albro, Town Administrator, provided the following report

- A. Albro stated he has been working on completing forms required by the Department of Revenue Administration.
- A. Albro said he was approached by a representative of a group of residents to invite him to become a volunteer member of the group. The purpose of the group is to make town residents aware of what is happening in their town.

No other departments were represented at the meeting

NEW BUSINESS:

- Application for reimbursement (PA-16) for White Mountain National Forest
- Letter sent to the Town of Warren ref: fair representation for review of Town audits. *C. Chandler moved to authorize signature of the letter. L. Romano seconded the motion. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.* The letter was signed.
- Review of proposed policy with increase of payment. C. Chandler reviewed the draft audit report and looked at the manifest for more detail. *C. Chandler moved to approve the report and the revised contract and authorize C. Sackett to sign the contract for \$10,800,00. L. Romano seconded the motion. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*
- C. Chandler moved to authorize all of the money of the Town of Warren be deposited in a Sweeps Account. L. Romano seconded the motion. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

OLD BUSINESS: No

OTHER BUSINESS:

- a. Selectwoman Lesa Romano reported on her agreed upon visit to the Bridgewater Power Plant on August 9th.

CORRESPONDENCE: See Town Administrator's report.

UPCOMING MEETINGS & EVENTS:

Board of Selectmen Meeting, August 29, 2018 at the Town Offices, 5:00 PM
Community Breakfast, Sunday, September 2, 2018
Community Lunch, Wednesday, September 5, 2018
WVS Board Meeting, September 11, 2018 at the school @ 6:00 PM
Board of Selectmen Meeting, September 12, 2018 at the Town Offices, 5:00 PM

NON-PUBLIC SESSION #1 :

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Romano–yes, Sackett–yes. The motion passed 3-0-0.

The Board entered into a non-public session at 6:45 PM.

CONCLUSION OF NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett–yes, Romano–yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.

The Board ended non-public session at 7:00 PM. C. Chandler stated, let the minutes show that no decision or action was taken as a result of discussion.

NON-PUBLIC SESSION #2 :

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Romano–yes, Sackett–yes. The motion passed 3-0-0.

The Board entered into a non-public session at 7:10 PM.

CONCLUSION OF NON-PUBLIC SESSION #2:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett–yes, Romano–yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.

The Board ended non-public session at 7:20 PM. C. Chandler stated, let the minutes show that no decision or action was taken as a result of discussion.

NON-PUBLIC SESSION #3 :

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public,

would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Romano-yes, Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 7:21 PM.

CONCLUSION OF NON-PUBLIC SESSION #3:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett-yes, Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.

The Board ended non-public session at 7:30 PM. C. Chandler stated, let the minutes show that no decision or action was taken as a result of discussion.

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett-yes, Romano-yes, and Chandler – yes. No one opposed. The motion passed 3-0-0.

The Board adjourned at 7:35 PM.

Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano