

## APPROVED

### WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, June 20, 2018

#### CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

**Select Board Members Present:** Charles Sackett, Charles Chandler, and Lesa Romano. Charles Chandler arrived later for the meeting.

**Staff/Officials Present:** Interim Town Administrator —Austin Albro, Treasurer - Sheila Foote, Transfer Station/Buildings & Grounds Manager - George Russell, Chair Warren School Board - Don Bagley Sr., Chief of Police — John Semertgakis, and Fire Chief - Art Heath.

**Public Present:** Tom Babbit, Jody O'Callaghan, Emily Clark, Sylvia and Robert Newton, Bruce Bumford, and John Newton.

C. Sackett led those present in the pledge of allegiance to the flag.

**SELECT BOARD MANIFEST:** C. Sackett moved approval of the manifest as presented. L. Romano seconded the motion. Vote: Sackett-yes and Romano-yes. The motion passed 2-0.

**APPROVAL OF MINUTES:** C. Sackett moved approval of the 6-6-2018 minutes as written. L. Romano seconded the motion. Vote: Sackett-yes and Romano-yes. The motion passed 2-0.

#### PUBLIC COMMENT:

- a. Tom Babbit reported on the work and activities the ATV Club have accomplished. They have cleared and cleaned the trails and they are ready for use. The club will send out letters to all property owners where trails run alongside, cross, or near their land to inform them of the plans, they have coordinated with the Department of Transportation. The club will have expended between \$50,000 and \$60,000 on the construction and improvement. The ATV Club have planned activities and events in conjunction with Warren's Old Home Days July 13<sup>th</sup> and 14<sup>th</sup>. John Meade of Wentworth has offered his property and the river for camping for participating riders. The club has also planned a Saturday Poker Run. They requested a permission letter from the Town for continued work and trail access. C. Sackett said the Town will be glad to issue the requested letter, but would like to see an outline of the plans.
- b. George Russell asked if there is anything the Town could do to improve the Beckett School staff's control over the student's behavior. C. Sackett said that would be discussed later in tonight's meeting.

#### MUNICIPAL OFFICERS REPORTS:

##### ROAD AGENT REPORT:

Road Agent Bobby Cass reported he has been cleaning out ditches of winter debris. He has been working on Ore Hill Road. Grading of the roads has come to a standstill, since the transmission on the grader has gone out. B. Cass stated the transmission has been giving him trouble for the past two years. He hated to bring this up to the Select Board, but felt they should be aware of the situation. He has located a 1989 John Deere second hand grader with a rebuilt motor. The price is \$27,000.00. Bob Newton asked how many hours it has been used and B. Cass stated approximately 12,000 hours. Mr.

Newton said that wasn't bad. B. Cass said what is good about this grader is it has four wheel drive. Also, it has more versatility and can be used to plow snow. L. Romano asked when the grader would be used. B. Cass stated it could be all year, but most often in the winter. He also received a price of \$38,000 to rebuild the transmission on the old grader. C. Chandler suggested he ask the owner if he would accept a payment plan and if we could have a two week trial period.

**TREASURER'S REPORT:**

Treasurer, Sheila Foote reported the Checking Account balance is \$15,000,00 after tonight's approved manifest of **\$31,099.59**. The May reconciliation report was presented to the Board for their review.

The Tax Collections Money Market Account balance is **\$109,286.70**. The May reconciliation report was presented to the Board for their review.

The Town of Warren's Money Market Account balance is **\$317,392.06**. The May reconciliation report was presented to the Board for their review.

The Town of Warren's Passbook Savings Account balance is **\$97,171.63**.

The Treasurer will be away from June 23 - June 30. Deputy Treasurer, Heather Warner will cover, at her convenience, during the Treasurer's absence.

*C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

**TAX COLLECTOR'S REPORT:**

The Tax Collector provided a report to the Board for review.

**FIRE DEPARTMENT REPORT:** Fire Chief Heath reported it was a quiet time as no calls were received.

**CHIEF OF POLICE REPORT:** Chief, John Semertgakis Jr, received a number of complaints, regarding noise and excessive traffic from the fireworks last week end. He reported multiple calls from the Beckett School 1) 2 juveniles walked away from the school, 2) NH State Police responded to 2 calls; student threatening staff with a sharp stick and the other response about 2 students that walked off. 3)A fight at the Beckett School involving 3 students and staff. The Chief stated he has the phone number to call the person in charge when the Board wants to schedule a meeting. Chief Art Heath from the Fire Department said he would also like to join the meeting.

The Chief responded to a call about a stolen truck on Lake Tarleton Road. He responded to an animal complaint on Lake Tarleton Road, which should be rectified. The Chief has a DUI arraignment at Grafton County Court on Monday.

The Chief has stalker training at Loon Mt. on Tuesday. He has solo engagement active shooter with SIMS training at Berlin Police Department Friday

Traffic stops 16, citations issued 2.

**TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

Transfer Station: Manager, George Russell reported the new building is completed. G. Russell said there is about another half day of mowing to complete.

**TOWN ADMINISTRATOR REPORT:**

Austin Albro, Interim Town Administrator, reported there is a set fee schedule for the rental of the Town

Hall. He mentioned the Vicky Ayer, DRA real estate appraiser stopped by the town offices to meet with him. He reminded everyone the old police cruiser has been sold. The new owner is not moving it until the transfer is completed.

**NEW BUSINESS:**

- a. Office Photocopier —A. Albro said the new photo copier will cost less than the current machine.
  
- b. School Payment —The school payment will be \$110,000 to begin the 2018-2019 fiscal year, prior to setting the tax rate in November. C. Chandler asked when the \$110,000.00 would be due. S. Foote responded next month. D. Bagley Sr said he doesn't have a problem with \$110,000.00, but he had not discussed it with the SAU and if the monthly amount needs to change, he would let us know. C. Chandler asked D. Bagley Sr. to look into the situation and get back to the Board.
- c. C. M. Whitener River Work - To be discussed in a non-public session.
- d. Intent to Cut
  - i. Map/Lot 239/15; 239/16; 239/17, Elmer & Jill Haley; Owner. David Whitcher; Logger.

**OLD BUSINESS:**

- a. Town Administrator Position - C. Sackett commented that the permanent position of Town Administrator needs to be posted. All applications will be reviewed by the Select Board members and selected applicants will be interviewed. C. Chandler said he was not sure about posting the position. He said he would like to work with Austin Albro after reviewing his resume and observing his work performance. He suggested discussing the matter further in a non-public meeting. All the Select Board members agreed to move this item to the non-public meeting agenda.

**CORRESPONDENCE:** None

**OTHER BUSINESS:**

- a. A group of residents came to tonight's meeting to complain about the fireworks last weekend. Mr. Bob Newton stated the explosions are so loud they shake the house and the TV on the wall. He wanted to know what the Select Board could do about it. He was surprised to find out the Selectmen do not have the authority to shut them down. That authority falls under the jurisdiction of the Fire Chief and Police Chief and that is based on failure to follow laws or ordinances or violation of safety rules and guidelines. While the majority of the complaints were about the fireworks, others brought up the noise from John Lester's Mud Run Events. It seems most are concerned over recent changes to the venue, especially the big trucks/the big noise. Some of the residents complained about the negative impacts the fireworks have on their pets and animals. One resident explained her horses are high strung and the fireworks increase the intensiveness of the activity they are doing; they are highly explosive and volatile. C. Sackett said Jack Bradley started these fireworks as experimental tests for the pyrotechnics. There are no fireworks like those in the state. The Town is divided by those who like them and those who don't. C. Chandler asked if there are any concessions that would work. Someone said yes, limit the fireworks to the 4<sup>th</sup> of July and Old Home Day Weekend. C. Chandler said he is glad you came tonight to let us know what you think. It gives us an understanding of the abilities and expectations for the Town. We have changed things in the past, such as, hours of operations. That does not mean we cannot do it again. The Interim Town Administrator will conduct an investigation and study to include both the fireworks and the mud run events. He will provide the results or his progress at the next Select Board meeting.

**COMING MEETINGS & EVENTS:**

- Select Board meeting, July 3, 2018 at the Town Offices, 5:00 PM
- Old Home Days, Friday & Saturday, July 13 &14, Warren Common
- Select Board meeting, July 18, 2018 at the Town Offices, 5:00 PM

**NON-PUBLIC SESSION #1:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler—yes, Romano-yes, Sackett-yes. The motion passed 3-0-0.*

The Board went into a non-public session at 5:40 PM.

**CONCLUSION OF NON-PUBLIC SESSION #:**

*Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler—yes, Sackett-yes, Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler—yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.*

The Board ended non-public session at 6:10 PM. C. Chandler stated, let the minutes show that no motion was taken as a result of the non-public session.

*C. Chandler moved to re-enter the public session of the Select Board meeting. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0,*

**OTHER BUSINESS:**

a. Beckett School - Chief, John Semertgakis Jr, has stated that there has been an increase in calls for police assistance from the Beckett School in Warren to include local and state police. The Chief said a big difference was the demographics of the residents at the facility. When Beckett School bought the property in Warren, young ladies resided in the house only at night and the property was well maintained. Now the residents of the facility are under age 18 young men and teenagers with police records. They are full time, 24/7 residents. The calls include walk-offs and those of a more violent nature. What has exacerbated the situation is the Director of the facility has resigned. The Director of The Farm, which is in Pike, has been covering for both facilities. It is believed that the facility in Warren is under staffed, considering the nature of the residents. Besides the problems within the facility, there have been problems with vandalism, break-ins, and theft at local businesses. The Select Board has mentioned they would like to meet with leadership officials of the Beckett School in Warren to discuss their common problem and ways to deal them. The Board is interested in knowing the schools protocols and policies to better understand their operations. They have been invited to a public open meeting on July 3, 2018 at 5:00 PM at the Warren Town Offices.

**NON-PUBLIC SESSION #2:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler—yes, Romano-yes, Sackett-yes. The motion passed 3-0-0.*

The Board entered into a non-public session at 6:35 PM.

**CONCLUSION OF NON-PUBLIC SESSION #2:**

*Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler—yes, Sackett-yes, Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler—yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.*

The Board ended non-public session at 7:10 PM.

**NON-PUBLIC SESSION #3:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler—yes, Romano-yes, Sackett-yes. The motion passed 3-0-0.*

The Board entered into a non-public session at 7:15 PM.

**CONCLUSION OF NON-PUBLIC SESSION #3:**

*Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler—yes, Sackett-yes, Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler—yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.*

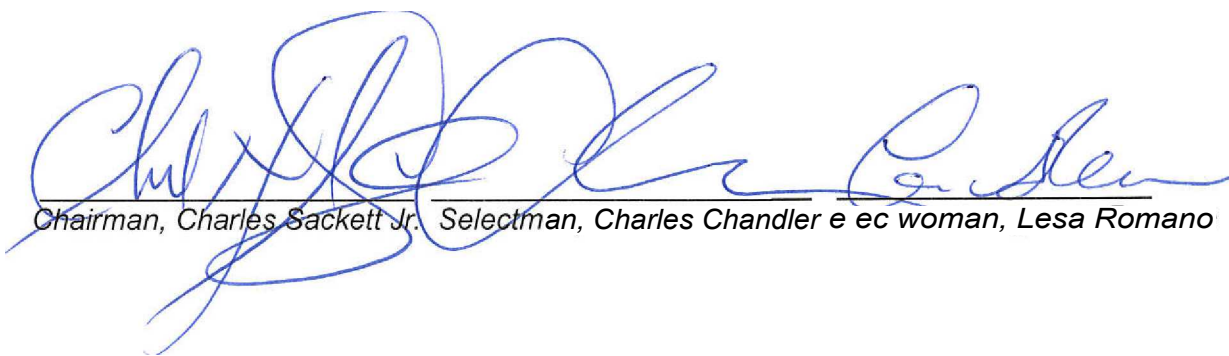
The Board ended a non-public session at 7:45 PM.

C. Chandler stated, let the minutes show that as a result of the non-public session, Austin Albro was hired as the permanent Town Administrator for the Town of Warren, effective immediately. Mr. Albro will be working 32 hours, four days per week. He will establish specific public days, which will be announced in the future along with his daily schedule. Mr. Albro was hired at a starting salary of \$33,500.00 per year, benefits, one week vacation, and seven holidays. Congratulations and welcome, Austin!

**ADJOURN:**

*C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett-yes, Romano-yes, and Chandler — yes. No one opposed. The motion passed 3-0-0.*

The Board adjourned at 7:55 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler e ec woman, Lesa Romano