

APPROVED

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, March 14, 2018**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett and Charles Chandler.

Staff/Officials Present: Office Administrator – Judith Tautenhan, Treasurer - Sheila Foote, Police Chief - John Semertgakis, Chair Warren School Board - Don Bagley Sr., and Fire Chief - Art Heath.

Public Present: Victoria Saucier, Lesa Romano, Norman Roulx, Ramona Thurston, Lisa Iovino, Andrew Hanley, and Michael and Beth Lee O'Neil.

Meeting C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST:

C. Chandler moved approval of the manifest. C. Sackett seconded the motion. Vote: Chandler-yes, and Sackett-yes. 2-0. C. Chandler moved approval of the \$2,000.00 well loan for Ramona Thurston, Lisa Iovino, and Andrew Hanley and that be added to tonight's manifest. C. Sackett seconded the motion. Vote: Chandler-yes, and Sackett-yes. 2-0.

APPROVAL OF MINUTES

There were no minutes ready for approval.

PUBLIC COMMENT:

Donald Bagley Sr. had some questions from the Town Meeting on Article 6 and overtime wages. C. Sackett said he didn't have the answer, but would find out and respond back. Donald Bagley Sr. stated he thought the Town Meeting had gone well. C. Sackett agreed that it had, but was concerned about the lack of participation by the Town residents. He said there were only 111 polled voters.

MUNICIPAL OFFICERS REPORTS:

ROAD AGENTS REPORT:

Road Agent Bobby Cass was not at the meeting, but sent a written report. He stated there had been a problem with the dump truck. The bead separated on the rear tires that came on the new truck with only 13k miles on them. He said he hopes to receive a credit once he gets the tires back to Northeast Tire. He has been plowing snow, sanding and smoothing out rough roads.

TREASURER'S REPORT:

Treasurer Sheila Foote reported Checking Account balance is \$16,827.97 after tonight's approved manifest of \$18,209.90. The February 2018 reconciliation report was provided for the Board's review.

The Tax Collections Money Market Account \$95,289.14. The February 2018 reconciliation report was provided for the Board's review.

The Town of Warren's Money Market Account balance is \$288,387.11.

The Town of Warren's Passbook Savings Account balance is \$97,161.57. The February 2018 reconciliation report was provided for the Board's review.

There is a Savings withdrawal slip to be signed for the transfer of funds in the amount of \$2,000.00 to the Checking account for payment to Capital Well.

C. Chandler asked if the property tax payments are coming in as they should be. The Treasurer responded that the Tax Collector's deposits have declined. Recently, there was one check returned to us due to the taxpayer's "account not found".

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Sackett-yes and Chandler-yes. The motion passed 2-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Heath reported one fire call in Glencliff. A stove top was on fire. Other than that it was a quite week.

CHIEF OF POLICE REPORT: Chief John Semertgakis reported there had been a burglary at AppleKnockers store Wednesday night 2 weeks ago. They gained entry through the back door of the new construction by using a sledgehammer. The suspect has been named and was caught on video. There was an attempted break-in at AppleKnockers store again on Thursday night. The suspect is thought to be the same person from the night before. The Chief made an arrest on a traffic stop last Friday night, EBW out of Lebanon District Court. There was a fight at the Greenhouse restaurant last Saturday, 2 men from Vermont, no charges pending.

The Chief responded to a report of a school bus crash on Swain Hill Road, actually the bus was just stuck in the mud. The bus was free when he arrived. The State Police responded to a domestic incident on Red Oak Hill Road, early last Sunday morning, investigation is open. The Chief responded to a call from Beckett School, involving a juvenile with glass threatening to harm himself and others. Last Monday, there was a report of a person screaming in the woods off corridor 5 trail on Lake Tarleton. It was believed to be a Fischer Cat.

The Chief made 12 traffic stops for various violations and issued 2 citations.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Manager, George Russell was not present, but submitted a written report. G. Russell said he has been helping The Road Agent plow as needed. The last duct work pieces came in for the work in Pythian Hall. The compactor broke and was shipped to CM Whitcher for repair. It is now back in operation. The Transfer Station will be closed April 1st, Easter Sunday. It will be open on Wednesday, April 4th from 2:00 to 6:00 PM to accommodate residents.

TOWN ADMINISTRATOR REPORT:

- a. The Town Administrator thanked everybody who assisted in pulling everything together for the Town Meeting and the mailing of the Town inventory form to residents.
- b. The Town Administrator said the assessor is scheduled to be in the office Monday, March 26th.
- c. J. Tautenhan said the Town Clerk has completed the Town Meeting minutes and they have been submitted to DRA.
- d. J. Tautenhan announced she and the Tax Collector plan to meet to review all payment plans the Board of Selectmen have made with residents and compile a status report for the Board's review.

No other departments were represented at the meeting.

NEW BUSINESS:

- a. Article 21 Discussion – Commercial and Industrial Construction Exemption: C. Chandler stated the Board needs to re-structure this article to ensure it is acceptable to all concerned. We need to schedule a meeting with the assessor as soon as possible. He asked the Town Administrator to forward KRT a copy of what passed at the Town Meeting.
- b. Additional Updates from Town Meeting - C. Sackett stated there was no need for the Town to have a three phase generator and we need to look into a smaller and less expensive generator. The repair work on the generator at the school needs to be accomplished. Don Bagley Sr. said the repairman will be there the following Monday to switch the fuel line and change the monitor.
- c. Town Funds WHIP Request – The approval of the request from Ramona Thurston, Lisa Iovino, and Andrew Hanley was accomplished under the manifest report.
- d. 2018 Appointments – C. Chandler made the motion to re-appoint the following individuals to the positions they were previously filling: Health Officer – Christine Johnson, E-911 Officer – Don Bagley Sr., and Emergency Management Manager – Janice Sackett. Seconded by C. Sackett. Vote: Chandler–yes and Sackett–yes. The motion passed 2-0.
- e. Intent to Cut - None

OLD BUSINESS:

- a. Report of Cut - None

CORRESPONDENCE: None

OTHER BUSINESS:

C. Chandler mentioned that one of the Town attorney’s will be officially retiring, but will be available for consult for the utility cases. She has done well for the Town, saving them a considerable amount of money. We wish her the best in her retirement.

UPCOMING MEETINGS & EVENTS:

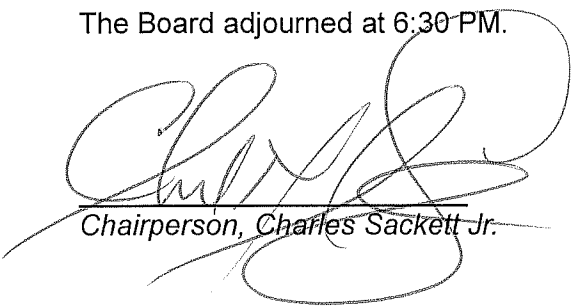
- Pythian Hall, Chicken Pie Supper, Pre-Sale Tickets \$10.00 each, March 24, 2018 @ 5 PM
- Board of Selectmen Meeting, Town Offices, March 28, 2018 at 5:00 PM
- Community Lunch, April 4, 2018

NON-PUBLIC SESSION: None

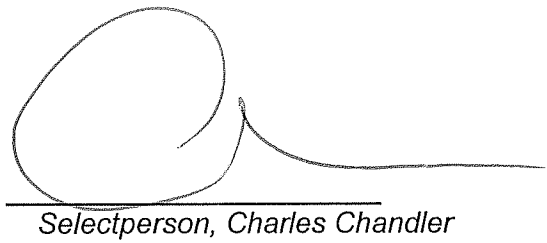
ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett–yes and Chandler – yes. No one opposed. The motion passed 2-0.

The Board adjourned at 6:30 PM.



Chairperson, Charles Sackett Jr.



Selectperson, Charles Chandler