

APPROVED

WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, February 28, 2018

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett, Charles Chandler, and Daniel Clancey.

Staff/Officials Present: Office Administrator – Judith Tautenhan, Treasurer - Sheila Foote, Chair Warren School Board - Don Bagley, Chief of Police, John Semertgakis and Fire Chief - Art Heath.

Public Present: Donna Hopkins, Lesa Romano, and Michael Panus.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST:

C. Chandler moved for approval of the manifest. D. Clancey seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.

APPROVAL OF MINUTES

C. Chandler motioned approval of the 1-31-2018 and 2-14-2018 minutes as corrected. D. Clancey second the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.

PUBLIC COMMENT:

Don Bagley Sr. stated George Russell may need some help to set up the Town Hall for the Town Meeting. Donna Hopkins and Lesa Romano volunteered to help.

MUNICIPAL OFFICERS REPORTS:

ROAD AGENTS REPORT:

Road Agent Bobby Cass was not at the meeting, but provided a written report. He has posted the Town roads 6 ton weight limits. He reported he hauled gravel to Beech Hill Road, Swain Hill Road and Gould Hill Road last week. There has been a problem with the grader transmission and he is not sure how much longer it will hold up. He has been back-dragging with the front bucket of the backhoe. B. Cass stated he has been busy dealing with the snow storms and with the mud. He has cold patch to fill the road pot holes, but is waiting for a thaw and warmer weather.

B. Cass said he attended a safety class last week sponsored by NHEC on power line safety. He said he has been taking some days off whenever possible.

B. Cass stated he has been working in the shop, finishing odds and end, as well as some welding. that needs to be done. He has been making a list of signs and postings for spring, so they will be ready to go up as soon as the frost is gone.

TREASURER'S REPORT:

Treasurer, Sheila Foote reported the Checking Account balance is **\$15,000.00**, after tonight's approved manifest of **\$136,477.21**.

The Tax Collections Money Market Account **\$91,362.66**.

The Town of Warren's Money Market Account balance is **\$285,640.48**.

The Town of Warren's Passbook Savings Account balance is **\$97,161.57**.

S. Foote provided the Selectmen a balance sheet with tax collection revenue and other deposits for January. She said she would do the same for February. The Treasurer said the important thing is for the departments to keep an eye on their budget and to hold off on any expenditures if possible, so the Town will not have to borrow.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a receipts to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Art Heath reported a call of smoke in a trailer near the town line. No fire or damage, smoke from wood stove. Selectman Clancey expressed his appreciation to the department for their response to the incident at his home while he was on vacation.

CHIEF OF POLICE REPORT: Chief John Semertgakis responded to a domestic disturbance on Moses Road, altercation between family members. No charges were made. He had a report of someone suspicious on Eagles Nest and Lookout Lane. The activity involved a man with a flashlight on the person's property. A search of the area did not produce a suspect. The Chief received a number of calls about fireworks going off on two separate nights or the early morning. He heard them as well and narrowed down the area to Clement Hill. He received a report from DCYF concerning a staff member and resident issue at Warren Beckett School. He is investigating.

Update on Open Cases:

The Chief is currently working past-tense sexual assault case with Grafton County Sheriff's Department. He is investigating an abuse case with Elderly services. Moving forward with a DUI case from a single car collision two weeks ago on Lake Tarleton Road. The DUI case from Beech Hill Road pled out in court last week. The Grand Jury granted the Chief's request for an indictment on a Sex Offender, who is non-compliant. He is currently working a theft case with the National Forest Service and Newfields Police Department.

Traffic stops 22 Citations issued 7.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

TSBG Manager, George Russell was not present at the meeting, but he did provide a written report.

Transfer Station:

G. Russell was contacted by the Wentworth Transfer Station, asking if the Warren Transfer Station would be interested in their glass. At the present time, our facility is not ready to take it. The DES reports are about completed. The deadline is March 31st.

Buildings & Grounds:

G. Russell has been assisting the Road Agent with plowing and sanding roads in bad weather.

He provided the Board with an update on the use of the Town Hall. The tae kwon do group and Gina Murphy have been doing a great job at keeping the Town Hall clean and organized. Also, the tae kwon do group have been keeping the deck and walkway cleared of snow.
G. Russell reported he has ordered a new entrance light for the Fire Department.

TOWN ADMINISTRATOR REPORT:

- a. The Town Administrator said she has finalized the Town Report with the printer and they should be back this week. C. Sackett confirmed putting the Town Report on the website; pictures of the storm damage printed for the Town Meeting.
- b. The Town Administrator stated the checks for the abatements and the loans for water supply repair are included in tonight's manifest.
- c. J. Tautenhan informed the Board everything is up to date with DRA and ready for the Town Meeting
- d. J. Tautenhan announced Primex has switched our billing to the calendar year.
- e. J. Tautenhan informed the Board she had received an e-mail from a gentleman asking for information on some Town property he is interested in buying. C. Chandler stated he wasn't interested in selling that piece of property. He said the Town has held the property for over ten years, so the property could be sold, if they so wanted. C. Sackett said that's the property, when it was taken by the Town, had great potential for the Town and should be held on to. The Board was in agreement that it would not be up for sale at this time. The Town Administrator was asked to prepare a response to the gentleman showing interest in the property, informing him the property was not available at this time.
- f. J. Tautenhan was asked by Janice Sackett to compile copies of invoices of rental equipment for FEMA.

No other departments were represented at the meeting.

NEW BUSINESS:

- a. Town Funds WHIP Request - J. Tautenhan said she had received a written request from a town resident for a \$2,000.00 loan for well repair to get running water back to a resident's home. C. Chandler moved to approve the loan request. C. Sackett seconded the motion. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.
- b. Use of Lund Lane Ball Field – Casey Barney from the Connecticut Valley Softball League contacted J. Tautenhan to inquire about his team playing at the Lund Lane Ball Field. C. Sackett said it started out with 2 Warren teams with all the members, being from Warren. As time passed, players from other towns joined the teams. They were responsible for maintenance and cleaning of the field and surrounding area. C. Sackett said he did not mind them using the field as long as it did not conflict with the Warren teams. C. Chandler said he didn't mind as long as they kept the field and area clean and picked up. The Town Administrator was asked to prepare a response and to follow up with Parks and Recreation.
- c. Methodist Church Request – A letter received from Pastor Moore of the Warren United Methodist Church, is requesting a refund from their paid taxes. The request is based on the number of years the church has allowed the school and many other organizations in the Town to use the church and grounds for free. They feel this is relevant in granting them an exemption from paying taxes. C. Sackett said RSA states, if a parsonage is not used as it's designated purpose of a residence for the minister, the Town must tax the property. The Selectmen's intent is to be fair to every tax payer. The Board will take the request under advisement and discuss it at the next meeting.
- d. Emergency Management Transfer Request – C. Chandler moved to approve the transfer of \$1,925.25 from the Emergency Management ETF to 72:73 III for the general fund for reimbursement. D. Clancey second the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.
- e. Intent to Cut - None

OLD BUSINESS:

Report of Cut - 17-465-14T Owner, Chris & Jaime Whitcher; Logger, Chris Whitcher

CORRESPONDENCE: None

OTHER BUSINESS: None

COMING MEETINGS & EVENTS:

- Community Lunch, Pythian Hall, March, 7, 2018
- Historical Society Supper & a Movie, March 10, 2018, -5 PM Dinner, Movie 6 PM, WVS.
- Town Meeting – March 13, 2018 at Town Hall, 9:00 AM
- Selectmen's Meeting – March 14, 2018, Town Offices at 5:00 PM

NON-PUBLIC SESSION:

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Clancey–yes, Sackett–yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:45 PM.

CONCLUSION OF NON-PUBLIC SESSION:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett–yes, Clancey–yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Clancey- yes. The motion passed 3-0-0.

The Board ended non-public session at 6:00 PM.

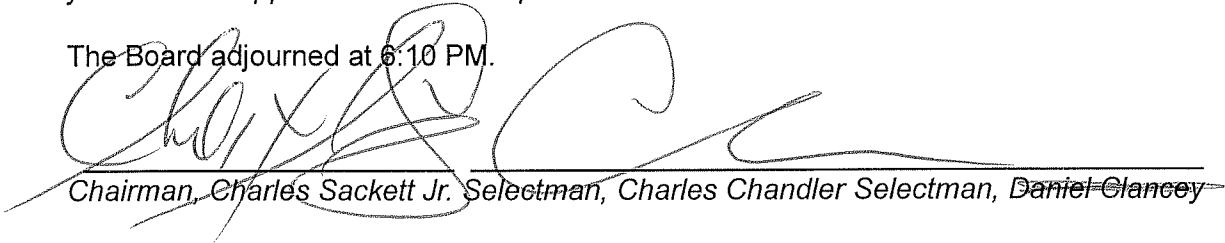
C. Chandler stated he would be out of town March 9, 10, and 11.

There was a short discussion about the Board of Selectmen and the a newly elected Selectman. C. Chandler stated, if the Selectman election was a close race, the losing candidate can call for a re-count within three days of the Town Meeting. If that occurs, the position will remain vacant until it is resolved and the newly elected Selectman is sworn in. D. Clancey inquired if that would mean he would be asked to stay on the Board? C. Sackett said no, his term will end on March 13th, the day of the Town Meeting. Both C. Sackett and C. Chandler agreed the Board could operate with two Selectmen.

ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board . The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett–yes, Clancey–yes, and Chandler – yes. No one opposed. The motion passed 3-0-0.

The Board adjourned at 6:10 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectman, Daniel Clancey