

APPROVED

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, February 14, 2018**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett and Charles Chandler.

Staff/Officials Present: Town Administrator – Judith Tautenhan, Treasurer - Sheila Foote, Police Chief - John Semertgakis, Chair Warren School Board - Don Bagley, and Fire Chief - Art Heath.

Public Present: Lesa Romano, Mike Panus, Chris Whitcher, John Lester, and Brenda Bianchi.

TREASURER'S REPORT:

Treasurer Sheila Foote reported Checking Account balance is \$16,931.13 after tonight's approved manifest of \$39,496.35. The January 2018 reconciliation report was provided for the Board's review.

The Tax Collections Money Market Account \$106,778.24. The January 2018 reconciliation report was provided for the Board's review.

The Town of Warren's Money Market Account balance is \$264,290.75. The January 2018 reconciliation report was provided for the Board's review.

The Town of Warren's Passbook Savings Account balance is \$229,632.55.

The Auditor was in the office February 12th and completed the field work for the Town's 2017 audit.

The board members asked questions regarding the Town's finances. The board was provided the current financial balance sheet. After deducting the school payment obligation of \$387,335.00 through June, the Town would have approximately \$212,000.00 remaining to operate the Town's business. The hope is not to have to borrow money to operate the Town's business before revenues from the next tax bills are received. C. Chandler asked when the next tax bills would be sent out. The respond was the taxes per state regulations could not be due before July 1st.

The payment to C. M. Whitcher regarding the Baker River work after the October storm was discussed. C. Chandler stated the Town committed to C. M. Whitcher he would be paid 25% of his invoice and the remainder of the bill would be paid upon receipt of the anticipated FEMA money. He has completed the work requested of him.

C. Sackett moved to approve the payment of 25% of C. M. Whitcher's invoice in the amount of \$35,075.00 with the remaining balance to be paid upon receipt of anticipated FEMA money. Seconded by C. Chandler. Voting in favor of the motion were Sackett-yes and Chandler-yes. The motion passed 2-0.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Sackett-yes and Chandler-yes. The motion passed 2-0.

SELECT BOARD MANIFEST:

C. Chandler moved approval of the manifest. C. Sackett seconded the motion. Vote: Chandler-yes, and Sackett-yes. The motion passed 2-0.

APPROVAL OF MINUTES

C. Chandler moved approval of the 1-17-2018 minutes. C. Sackett seconded the motion. Vote: Chandler-yes, and Sackett-yes. The motion passed 2-0.

PUBLIC COMMENT:

John Lester informed the Board he would be holding a new event. C. Chandler asked if there had been any problems with the events he has been sponsoring. He said no. Brenda Bianchi stated their next event would be in April.

MUNICIPAL OFFICERS REPORTS**ROAD AGENTS REPORT:**

Road Agent Bobby Cass was not present, but submitted a written report. He reported back on the problem with the winter tires and chains on the big truck. It has been resolved. He is running low on sand and has asked residents to use the sand sparingly and only if necessary.

He reported he hit a telephone pole with the plow truck on Saturday on Pine Hill Road. A resident was plowing snow out of their driveway and a car was coming the other way. The car went around the snow and they met on a hill and on a corner. It was hit the car or hit the pole, so he hit the pole. No issues with the truck or wing. He has been pushing back snowbanks with the truck and using the backhoe to push large snow areas in town.

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts for Board review. There was discussion on payment from taxpayers who had made formal arrangements with the Board and how their payments were applied. Sheila Foote and Judith Tautenhan indicated that the Tax Collector had indicated how the Board made the payment arrangements and how they could be applied in our current tax collecting software was not easy to do. This will be followed up with for future decisions.

FIRE DEPARTMENT REPORT: Fire Chief Arthur Heath reported they had one fire alert from the Glenclyff Home.

CHIEF OF POLICE REPORT: Chief John Semertgakis reported he responded to 911 calls from Mountain Meadow Road. He responded to a call of an animal going after chickens and getting into rubbish on Lake Tarleton Road. He also did a wellness check. The Chief was at Grafton County Court about a DUI. He had a call on a motor vehicle collision at Rt 25 & Rt 118. He responded to a motor vehicle off the road on Swain Hill Road, the operator was very upset, but alright. The Chief will be covering John Lester's mountain event in April.

The Chief made 22 traffic stops for various violations and issued 6 citations.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Manager, George Russell was not present, but submitted a report.

Transfer Station: G. Russell reported he switched out cardboard containers. He has been pushing back snow to make the area more accessible. He has been working on yearly reports for DES.

Building and Grounds: G. Russell has been assisting the Road Agent with plowing and sanding roads. He has replaced the overhead door panel for the Fire Department. He reported Randy Whitcher repaired the table at the library.

TOWN ADMINISTRATOR REPORT:

- a. J. Tautenhan stated the auditor was here to finalize the information needed for DRA and to submit our budgets for Town Meeting.
- b. J. Tautenhan advised the Board that the assessor was in the office to review applications for abatements and has made recommendations.
- c. The Town Administrator informed the Board that DRA had approved our warrant article language and budget, and the warrant will be all set to be posted as required by statute on February 26, 2018.

No other departments were represented at the meeting.

NEW BUSINESS:

- a. Town Cover/Town Dedication: J. Tautenhan indicated that a resident had asked for the dedication for this year to be for Sandra Hair as she had just passed away. The Board discussed that their protocol was for the dedication to be in the report for the year they had passed, and that they would stay with precedent. S. Foote suggested making the dedication to all the town folk who have helped during the disaster and dealing with the aftermath. All agreed it was an excellent idea. The picture selection was number one for the cover and was provided by Bryan Flagg.
- b. Town Funds Request for Residents Without Water: Brandon Fulton and Roseanne Petelle requested loan assistance to restore their water supply. *C. Chandler moved to approve and grant the \$2,000.00 loan for each applicant as they both meet the qualifications. C. Sackett seconded the motion. Vote: Chandler-yes, and Sackett-yes. The motion passed 2-0.*
- c. Intent to Cut: None
- d. Abatement Recommendations:

- I Map/ 240/046 Phillip Piscopo \$693.95
C. Chandler moved approval of abatement of property tax. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.
- ii Map/250/038 Paul & Carol Clark \$723.34
C. Chandler moved approval of abatement of property tax. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.
- iii. Map/250/037 Paul & Carol Clark \$173.33
C. Chandler moved approval of abatement of property tax. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.
- iv. Map/240/115 Series 17, c/o Desmond Watrous \$1,747.12
C. Chandler moved approval of abatement of property tax. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.
- v. Map/240/017 Lisa Slade \$551.68
C. Chandler moved approval of abatement of property tax. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.
- vi Map/240/014 Pat Wilson \$108.62
C. Chandler moved approval of abatement of property tax. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.

OLD BUSINESS:

Report of Cut – None new

CORRESPONDENCE: None

OTHER BUSINESS: None

UPCOMING MEETINGS & EVENTS:

Dinner & a Movie, February 17, 2018, at WVS, Sponsored by Historical Society
Board of Selectmen Meeting Meeting, February 28, 2018 at Town Office 5:00 PM
Community Lunch, March 7, 2018 at Pythian Hall 11:30 AM
Town Meeting, March 13, 2018, at Town Hall
Board of Selectmen Meeting, Town Offices, March 14, 2018 at 5:00 PM

NON-PUBLIC SESSION: None

ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board . The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett-yes and Chandler – yes. No one opposed. The motion passed 2-0.

The Board adjourned at 5:30 PM.

ADJUSTMENT TO ADJOURNMENT:

C. Chandler moved that the motion for the Selectmen to adjourn the regular meeting of the Board be adjusted and re-opened to hear, consider and vote on a non-public session. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett-yes and Chandler – yes. The motion passed 2-0.

The Board re-entered a new public session at 5:35 PM.

NON-PUBLIC SESSION:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler-yes and Sackett - yes. The motion passed 2-0.

The Board entered into a non-public session at 5:37 PM.

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0. Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler-yes and Sackett - yes. The motion passed 2-0.


The Board ended the non-public session at 5:45 PM.

ADJOURN:

C. Chandler moved that the Selectmen adjourn the adjusted regular meeting of the Board . The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett-yes and Chandler – yes. No one opposed. The motion passed 2-0.

The Board adjourned at 5:46 PM.


Chairman, Charles Sackett Jr.


Selectman, Charles Chandler

