

APPROVED

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, October 25, 2017**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett, Charles Chandler, and Daniel Clancey.

Staff/Officials Present: Town Administrator – Judith Tautenhan, Road Agent - Bobby Cass, Treasurer - Sheila Foote, Chief of Police - John Semertgakis, Chair Warren School Board - Don Bagley Sr., and Fire Chief - Art Heath.

Public Present: Senator Bob Giuda, Janice Sackett, Jay Johnson, Norman Roulx, Jody O'Callaghan, and Lesa Romano.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST:

There was some discussion of specific items. *C. Chandler moved for approval of the total manifest. D. Clancey seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.* J. Tautenhan stated there was a payment of \$616.00 from B. Cass for Brookside Building Supply that was not processed in time to make this manifest and he asked if it could be included in tonight's manifest. C. Chandler motioned that the payment could be included, since it was past due. Seconded by D. Clancey. *Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES

C. Chandler motioned approval of the 10-11-2017 minutes as amended. D. Clancey seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.

PUBLIC COMMENT:

- a. Janice Sackett reported there would be a second FEMA phone conference next week. B. Cass stated some roads have been completed 100% and others need more work, but are 80% to 90% complete. There are a few roads that will be done next summer. Janice Sackett informed the Board, if the work goes over the estimates, FEMA will not pay for the overage for project cost or for her additional time.
- b. Bob Giuda brought to the attention of the Board the movement of solar energy through out the State of NH. It will be coming and worth looking at by the Town. C. Chandler said he would support solar energy for the Town. He asked Bob Giuda if there would be any enabling legislation and Bob Giuda said yes. C. Sackett stated the board and others have discussed water produced energy from the Baker River and a hydro-plant. C. Chandler asked if anything has been heard from other sources regarding Weeks Crossing and the dam. B. Cass said not officially, but he has seen State employees out taking pictures and measurements.
- c. Don Bagley Sr. stated he had met with the WVS Principle, Patricia Parsons to re-establish evacuation plans for the school. A fire drill is planned before Thanksgiving Holiday.
- d. Don Bagley Sr. brought to the Board's attention delinquent taxes on homes registered to people, who has passed away. The Town needs to find a way to collect the money or to write them off the record. C. Chandler stated some may already be fixed and the Board will look into the others.

MUNICIPAL OFFICERS REPORTS:

ROAD AGENTS REPORT:

D. Clancey said he has been getting reports about holes in Lund Lane. Road Agent Bobby Cass said he too had received those reports and would be fixing them next week. D. Clancey reported he and G. Russell met with Jody O'Callaghan at her property on Studio Road. D. Clancey stated he noted her property is a down lot, as is her well. He said her main concern is with the water coming down from Main Street. D. Clancey stated, it is a no win situation. She needs help with diverting the water flow. Mrs. O'Callaghan has stated she feels it is the Town's responsibility to divert the water. D. Clancey asked her how she would divert it. Mrs. O'Callaghan said by revising/adjusting the crown of the road or depth of the drainage ditch and to modify the catch basin. C. Sackett said the first thing would be to look at the case files/documents at the time the court signed off on what the Town needed to do. C. Chandler said July 1, 2017 was the date of the court decision.

TREASURER'S REPORT:

Treasurer Sheila Foote reported the Checking Account balance is \$15,000.00 after tonight's approved manifest of \$40,591.88.

The Tax Collections Money Market Account balance is \$107,617.92.

The Town of Warren's Money Market Account balance is \$43,270.51.

The Town of Warren's Passbook Savings Account balance is \$168,993.72.

Treasurer Foote reported a check had arrived tonight on a Board transfer request. She said it would be deposited in the Money Market Account.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Heath reported there were no calls for this reporting period. He said there were new recruits signing up. Chief Heath said plans were set for Halloween festivities at the fire house on Tuesday, October 31st. Smokey the Bear and Sparky the Dog will be there to greet everyone.

CHIEF OF POLICE REPORT: Chief John Semertgakis reported 22 motor vehicle stops were conducted during this period with 3 citations issued. There was a false alarm activation on Old Country Road. He investigated on-going multiple dates domestic issues on Rabbit Run Road and Lund Lane with felony strangulation; charges pending. He assisted the Campton Police in an alleged hit and run; it was unfounded. He responded to a single vehicle collision in a driveway on Rt 25.

The Chief investigated a larceny (theft) at Scenic View Campground. Seasonal campers had an expensive cooler stolen. He responded to an OHRV issue on corridor 5, involving threatening and speeding on trails between two groups of riders. Warrant and domestic violence order was to be served, but the subject was already incarcerated. He responded to a wellness check on Rt. 25 from an anonymous report of a person with possible mental illness going through a rough time. He spoke with the subject and offered resources. There was a motor vehicle collision; a small pick-up truck struck a mailbox on Lake Tarleton Road. There was a motorcycle collision on Rt.118 with a minor injury; the accident was caused by driver error.

The Chief responded to a trespass/property dispute on Studio Road. He assisted the State Police with the arrest of a Warren resident for conduct after an accident in Franconia. He addressed an animal issue on Moses Road; a loose dog bothering a resident on Poplar Place. The Chief arrested a sex offender for failure to register, as well as an electronic bench warrant out of Franklin.

The Chief announced the Haunted Hayride for Saturday evening 6:00 to 8:00 PM at the Town Hall, and Trick or Treat on Tuesday evening; 5:00 to 8:00 PM. He reminded everyone he would be out there making sure everyone was happy and safe.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

George Russell was not at the meeting, but submitted a report. He stated he had received the funds from NHEC for the weatherization and will meet with USDA before the end of the month to finalize paperwork to receive their grant. Overhead Door Options will be here Monday to look at the door at the highway garage. J.S. Adams will be here Monday for issues relating to the locks at the Town Office. Thank you to Don Bagley Sr. for using the brush hog at Lund Lane, the school and the Transfer Station. There are two more areas to mow and then the mowing season will end.

The building for the Transfer Station is on site, cement work will start the end of this week or first of next week. G. Russell reported the receipt of \$1,340.00 from a grant from NH the Beautiful towards a baler and roto-phase. Thank you to Judy and Sheila for all their efforts regarding the grants we have applied for and received.

TOWN ADMINISTRATOR REPORT:

- a. The Town Administrator said there were still problems with the Town website, which are being addressed.
- b. Judy Tautenhan stated that the Safety Committee meetings were finished for the year in compliance with DOL standards and will resume next spring.
- c. Judy Tautenhan stated the tax rate is ready to be set, pending final notification from DRA.

No other departments were represented at the meeting.

NEW BUSINESS:

- a. Initial Tax Rate – The tax rate last year was 23.57. C. Chandler stated the best practice according to DRA is to retain 10% - 15% of our fund balance. He recommended that the Town of Warren parallel DRA, and recommended that the percentage of fund balance be within the DRA recommended range. *C. Chandler motioned to approve Warren's tax rate at 10% of retained fund balance. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
- b. Budget Review – The Town Clerk reported a level budget for FY 2018. *C. Chandler motioned to approve a level budget for the Town Clerk Office for FY 2018. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
Transfer Station Budget – G. Russell requested a raise in pay of .50 an hour. C. Chandler said the amount is not adequate enough to recognize the impact George Russell has had on this town. C. Sackett stated George Russell is an exceptional and valuable employee. *C. Chandler motioned to approve a \$1.00 per hour raise in pay for George Russell. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
- c. Intent to Cut - None

OLD BUSINESS:

- a. Report of Cut - None

CORRESPONDENCE:

J. Tautenhan said the Town had received a letter from the Grafton County Sheriff's Office and the State Police recognizing and thanking Chief John Semertgakis of the Warren Police Department for his assistance with an incident in Orford.

OTHER BUSINESS:

None

UPCOMING MEETINGS & EVENTS:

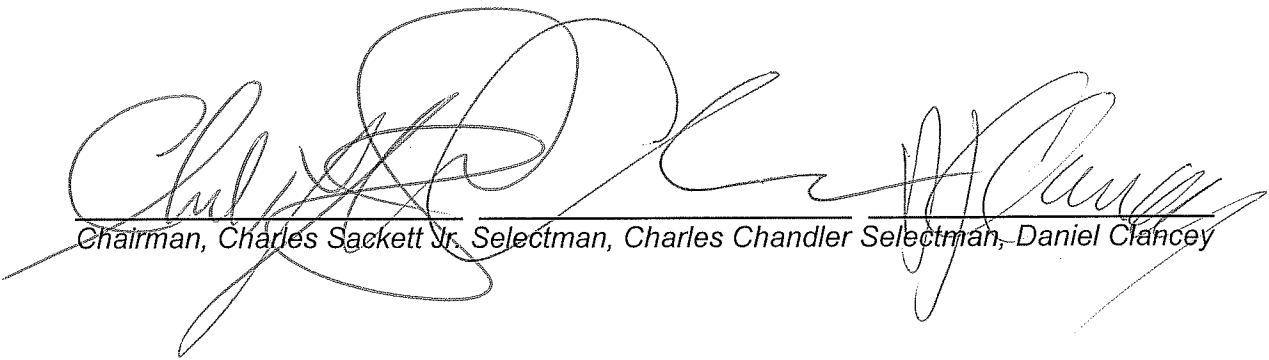
Trick or Treating, October 31, 2017 from 5:00 to 8:00 PM
Board of Selectmen Meeting, November 8, 2017, Town Offices at 5:00 PM
Penny Social, November 11, 2017, at the Town Hall

NON-PUBLIC SESSION: None

ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett-yes, Clancey-yes, and Chandler – yes. No one opposed. The motion passed 3-0-0.

The Board adjourned at 6:00 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectman, Daniel Clancey