

APPROVED

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, January 31, 2018**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett and Charles Chandler.

Staff/Officials Present: Town Administrator – Judith Tautenhan, Treasurer - Sheila Foote, Road Agent – Bobby Cass, Police Chief - John Semertgakis, Chair Warren School Board - Don Bagley, and Fire Chief - Art Heath.

Public Present: Victoria Saucier, Lesa Romano, Janice Sackett, Donna Hopkins, Mike Panus, Chris Whitcher, Robert Giuda, Tom Babbitt.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST:

C. Chandler moved approval of the manifest. C. Sackett seconded the motion. Vote: Chandler-yes, and Sackett-yes. The motion passed 2-0.

APPROVAL OF MINUTES

The corrections to the 1-17-2018 minutes have not been completed. C. Chandler recommended tabling approval of the minutes until the next meeting. C. Sackett agreed.

PUBLIC COMMENT:

The President of the Mt. Moosilauke ATV Club, Tom Babbitt, said the club members were working on the trails to get them ready for recreational use. He said they were working on the Old Glencliff Road, but since it was a Class VI road they needed a letter of permission from the Town. *C. Chandler moved to grant the Mt. Moosilauke ATV Club permission to work on the Class VI portion of Old Glencliff Road. Seconded by C. Sackett. Voting in favor of the motion were Sackett-yes and Chandler-yes. The motion passed 2-0.* Discussion with Chris Whitcher regarding his river mitigation work and when he should expect payment. The Board acknowledged that he should be paid something.

MUNICIPAL OFFICERS REPORTS

ROAD AGENTS REPORT:

Road Agent Bobby Cass reported the back tires on the backhoe blew, but they have been fixed and the backhoe is back in operation. The winter chains on the big truck were rubbing the tires, but that has been resolved. The shed has been filled back up with winter sand. B. Cass asked if the Board had heard from FEMA about the reimbursement funds. The response was no, we are still waiting. Both selectmen stated Warren has done everything that was required, so there is nothing more we can do.

TREASURER'S REPORT:

Treasurer Sheila Foote reported Checking Account balance is \$17,444.74 after tonight's approved manifest of \$127,680.86.

The Tax Collections Money Market Account \$148,186.28.

The Town of Warren's Money Market Account balance is \$249,865.96.

The Town of Warren's Passbook Savings Account balance is \$229,632.55.

The auditor is scheduled to be in the office February 1st, 12th and 13th.

On January 29th, we received the Highway Block Grant QTR 3 in the amount of \$7,556.38.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Sackett-yes and Chandler-yes. The motion passed 2-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Art Heath reported they had a fire call on Rt. 118. There was a motor vehicle accident on Rt. 25C. Eight volunteers responded. They assisted with a structure fire in Rumney. The Fire Dept is growing with new volunteers, but can always use more.

CHIEF OF POLICE REPORT: Chief John Semertgakis reported there had been two 911 calls from Mountain Meadow Road. He responded to a call of attempted suicide at Mountain Valley Treatment Center. The individual involved is OK, but will be leaving the Center. In response to the Board's question at the last meeting, the Chief said we can most likely expect more assistance needed from the police department at this location. He did a wellness check in Glenclyff related to an abandoned truck.

He responded to a house fire on Rt. 118. There was concern about the well-being of an occupant of the house. It was not deemed serious and the EMS handled it. The Chief assisted the Haverhill Police with an incident at Halls Farm, involving two students fighting/criminal threatening. He responded to a single motor vehicle accident on Lake Tarleton Rd, involving a person being served a citation for DUI.

The Chief made traffic stops for various violations and issued citations.

C. Chandler asked the nature of the traffic stops. The Chief said they usually involve speeding, but can also include not stopping at a stop sign, driving over the center line, not signaling a traffic action, and if he notices something physically wrong with the vehicle that is dangerous or a safety hazard.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

George Russell was not present but submitted a written report.

Transfer Station: G. Russell said he signed up for a training course at DES on May 15, 2018. He is getting lumber quotes for the new building to close in the last wall and to put in 2 sliding doors. The wire baskets are out for glass through winter months.

Building and Grounds: G. Russell stated he had been helping the Road Agent with snow plowing and sanding. The Emergency Management generator at Warren Village School will be worked on February 20th. He said he is getting parts for the exhaust fan at the Pythian Hall. The new LED entrance light at the Town Office has been installed.

TOWN ADMINISTRATOR REPORT:

- a. The Town Administrator stated there are abatements for Board review.
- b. J. Tautenhan informed the Board that DRA has the warrant article language and it is being reviewed.
- c. J. Tautenhan said the Town auditor rescheduled dates he would be in the office to February 1st, 12th and 13th.
- d. J. Tautenhan indicated a resident asked about the deadline to submit a petitioned warrant article. The deadline is Tuesday, February 26, 2018.
- e. J. Tautenhan stated she had been contacted by Tri County CAP, looking for the time frame for re-payment of the loan for those without water. C. Chandler stated the total amount of funds that can be dispersed cannot exceed the balance of the WHIP account. *C. Chandler moved to approve a zero interest rate loan to those residents in need without water, with a term not to exceed five years and loan recipients must be qualified through the various agencies providing assistance. Seconded by C. Sackett. Voting in favor of the motion were Sackett-yes and Chandler-yes. The motion passed 2-0.*

f. The Town Administrator advised the Board she had received a request from Gina Murphy to use/rent the Town Hall for ballet classes. C. Chandler stated as long as she is not displacing a Town resident or organization, such as the school of its use, and can provide a copy of the liability insurance, then he didn't see a problem. C. Sackett said the insurance would be his major concern. Don Bagley Sr. said the school no longer has the after school program. J. Tautenhan advised the usual rental fee per event is \$50 for a resident. C. Sackett agreed to her request to charge \$25.00 per class, and we can revisit the payment schedule later if deemed appropriate.

No other departments were represented at the meeting.

NEW BUSINESS:

a. Warrant Article/Budget Review: C. Chandler stated there may be a few gaps, but overall the budget looks good. J. Tautenhan stated the funding request for Warren Wentworth Ambulance Service needs to be plugged in. C. Sackett stated the warrant article should also contain the following; "they also respond to motor vehicle accidents and fires without charging the Town." C. Chandler said the warrant article for the Road Project should state if the FEMA money does not come in the Town will need to issue a bond/borrow money. Don Bagley Sr. stated the Town has already voted on the project for Beech Hill Road and Batchelder Brook Road last year. C. Chandler agreed that's right. If we need to be specific about money, we will have to have a public hearing and need to come up with different wording for the warrant article.

b. Intent to Cut:

- i 17-465-07 T, Owners, Chris and Jaime Witcher; Logger, Chris Witcher
- ii 17-465-13 T, Owners, Robert and Sylvia Newton; Logger, Jason Newton.

c. Abatement Recommendations:

- I Map/ 999/000TEL/000001, Northern New England Telephone, \$13,072.16
C. Chandler moved approval of abatement of property tax .C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.
- ii. Map/234/008, Melissa Libby, applied to 2016-17 taxes, \$933.90
C. Chandler moved approval of abatement of property tax. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.
- iii. Map/219/005, Phyllis Rothemich
C. Chandler moved approval of abatement of property tax. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.
- iv. Map/219/031, Debra Huckins, Application for elderly exemption.
C. Chandler moved approval of application of elderly exemption. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.
- v. Map/218/004, Danny Michaud, Application to be reviewed by assessor.
- vi. Map/245/017/000001, Daniel and Angela Clark, Abatement Application, \$1,180.05.
C. Chandler moved approval of abatement of property tax. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.
- vii Map/249/002/001, Dan and Angela Clark, Abatement Application, the amount included with the first parcel (vi). *C. Chandler moved approval of abatement of motion. Vote: Chandler-yes and Sackett-yes. The motion passed 2-0.*

OLD BUSINESS:

Report of Cut - None

CORRESPONDENCE: Any new correspondence was noted by the Board of Selectmen.

OTHER BUSINESS:

a. Senator Robert Giuda brought to the attention of the Board amended bill SB 529-FN, which has passed through committee on its way for vote. This is an important bill as it puts in the limelight the adversarial relationship of the Baker River and the Town of Warren, NH. In essence, the bill directs the Department of Environmental Services to conduct a study to determine options and costs for a permanent solution to the perennial damage caused by the Baker River in the Town of Warren. In the conduct of this study, the DES will consult with the Department of Transportation, the Fish and Game Department, and Department of Natural and Cultural Resources in the design and development of such permanent solutions.

UPCOMING MEETINGS & EVENTS:

Auditor in Office, February 1st, 12th and 13th.

WVSB Regular Meeting, February 13, 2018 at WVS 5:00 PM

BOS/WVSB Budget Hearing, February 13, 2018 at WVS 6:00 PM

Board of Selectmen Meeting, Town Office, February 14, 2018 at 5:00 PM

NON-PUBLIC SESSION:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes and Sackett–yes. The motion passed 2-0.

The Board entered into a non-public session at 6:05 PM.

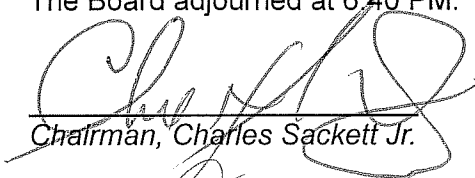
Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes and Sackett–yes. The motion passed 2-0. Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes and Sackett - yes. The motion passed 2-0.

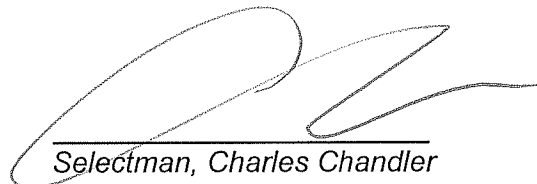
The Board ended the non-public session at 6:30 PM.

ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett–yes and Chandler – yes. No one opposed. The motion passed 2-0.

The Board adjourned at 6:40 PM.


Chairman, Charles Sackett Jr.


Selectman, Charles Chandler

