

APPROVED

WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, December 20, 2017

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett, Charles Chandler, and Daniel Clancey.

Staff/Officials Present: Town Administrator – Judith Tautenhan, Treasurer - Sheila Foote, and Fire Chief - Art Heath.

Public Present: Robert Giuda, Victoria Saucier, Sean and Sandy Donahue, Dan Clark, Jody O'Callaghan, Mona Thurston and Andrew Hanley, Rosanne Petelle and others with an approximate total of ten plus attendees.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST:

J. Tautenhan stated the mileage payment for Janice Sackett for her FEMA work is included in this manifest. *C. Chandler moved approval of the manifest. D. Clancey seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES

J. Tautenhan said the minutes for the 12-5-2017 meeting still needed review by department managers. C. Chandler stated the 12-5-2017 minutes will be tabled until the next meeting.

PUBLIC COMMENT:

A number of residents at the meeting reported they were without water. Their dug wells were dry or had very little water. C. Chandler mentioned a number of residents had reported the same problem. In fact, Jody O'Callaghan told the Board she was out of water, because there was a problem with her well. Rosanne Petelle said she was also without water. It has changed the level of the water in her well. She has contacted well installation and repair companies. They informed her the majority of companies, who use to put in dug wells have converted to artesian wells only. C. Sackett said the ambulance service was also without water. He provided some general history of water quality in East Warren. He stated that water from artesian wells was a poor quality for drinking and cooking. He said property owners in that vicinity should stay with dug wells, but should dig deeper. D. Clancey asked if anyone had used the driven point method? He said he has seen it used and it worked. It is just another option to consider Rosanne Petelle asked if FEMA funds are still pending can we borrow on it with out being paid yet. C. Sackett said, after the first of the year, FEMA will be back here to discuss the houses hanging into the river. You could bring up your issue/question then. Jody O'Callaghan said she had been in contact with Tracey in the Berlin Office of the USDA about their grant and low interest loan to help with home improvement projects for low income property owners. C. Chandler stated as a Board, we need to recognize as a line item the funds in the Town's Home Improvement Program in the amount of \$9,651.71. *C. Chandler motioned to make available a 0% loan from the Town's Home Improvement Program for Warren property owners unable to finance expenses essential to life needs, such as, a water supply to their homes. C. Sackett seconded the motion for discussion. C. Sackett said the Town's insurance attorney and underwriter company have stated the Town is not liable for any of the issues related to the lack of water by Town residents. C. Chandler said he really did not want to*

see Town residents without water. D. Clancey moved to amend the motion by placing a cap on all loans not to exceed \$2,000.00 per individual. C. Chandler seconded the amendment. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0. C. Sackett said the motion has been made and seconded, how do you vote? Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.

MUNICIPAL OFFICERS REPORTS:

ROAD AGENTS REPORT:

Road Agent Bobby Cass was not present, but submitted a report. He has been plowing and sanding during times of snow storms. Between storms he has been doing maintenance on the equipment. Issues right now are related to Lund Lane. Vehicles are being parked at the church parsonage too close to the road and they need to be parked in the driveway. They are being parked on the edge of the road, creating a safety hazard. He is waiting on quotes from the owner of the Blaktop Asphalt Company, which should be coming next week. When he receives the quotes, he will prepare a warrant article for the paving project.

TREASURER'S REPORT:

Treasurer Sheila Foote reported Checking Account balance is \$16,100.00 after tonight's approved manifest of \$25,358.90.

The Tax Collections Money Market Account \$142,586.63.

The Town of Warren's Money Market Account balance is \$452,712.51.

The Town of Warren's Passbook Savings Account balance is \$182,406.47.

C. Chandler asked if the property tax payments are coming in as they should be. The Treasurer responded as far as she could tell they were.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Heath reported there were no calls this reporting period. The Chief said Victoria Saucier graduation was a very nice ceremony. The Fire Department budget is basically the same as last year except for a roll over request of \$2,000.00 not used from this years' funds. C. Chandler moved to accept and approve the Fire Chief's report. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

CHIEF OF POLICE REPORT: Chief John Semertgakis was not present, but submitted a report. Snowmobiles are not allowed on closed trails. There were two times this past week he had to educate snow mobile riders that the Warren Trail System is still closed from storm damage. The snow now covers the potential problem areas, and presents dangerous riding conditions. There was an animal issue on Lake Tarleton Road. A 12 week old Pit Bull puppy was found while the Chief was on patrol on Lake Tarleton Road, near the Piermont border. The owner was located and the pup was returned home. There was an abandoned vehicle at Moose Scoops, during a snow storm. He had the vehicle removed by Walt's Towing.

The Chief was contacted by DCYF two times this past week for separate investigative issues. The first was a report of a child left home alone. A Wellness Check was performed and the child was with a baby sitter. The situation was considered an unfounded report. The second situation involved DCYF looking for information on a family in town they have been working with. The Chief provided the information requested and will assist if needed. There was a medical assist on Rt. 118. Lakes Region asked for police to assist EMS personnel with a subject reported to be hostel on an ambulance call.

Mountain Valley Treatment Center on Rt. 25 will be changing its housing assignment. Currently, it is occupied only at night by young women and their support staff. Starting on January 1st, it will become full time housing for teenage male juveniles. There has been a rash of burglaries in Orford. The town is currently without a police department, which makes it a soft target. The suspect is driving an older Hyundai Sonata, grey or silver, with VT plates and tinted windows. The Chief will be attending all services in an official capacity (uniform, cruiser, etc), which will be held in Manchester and New Boston. He will be attending the services for a friend and fellow graduate of Police Academy Class 171, who has passed away.

The Chief made 23 motor vehicle stops for various violations and issued 5 citations.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Manager, George Russell was not present, but submitted a written report.

Transfer Station: The glass crusher has been shut down for the season, but glass is still being accepted. G. Russell asked the Board to authorize him to close the Transfer Station on Dec. 24th if needed. He requested to encumber the balance of the unexpended funds from the 2017 Transfer Station budget to be used for finishing the new building and finish installing the bailer. *C. Chandler moved to encumber the balance of 2017 Transfer Station funds to be used for the above purpose. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*

Building and Grounds: G. Russell said he has been helping the Road Agent with plowing and sanding as needed. He moved furniture around for the Library to accommodate the contractor with the installation of shelves. He ordered a new door panel at the Fire Station. He is working on the layout for the new bathroom.

TOWN ADMINISTRATOR REPORT:

a. The Town Administrator stated the tonnage transportation costs for the Transfer Station have gone over. G. Russell needs additional funds to keep his budget balanced. *C. Sackett motioned to increase the Transfer Station budget. Seconded by C. Chandler. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*

b. The Town Administrator said the letter to Director Perry Plummer has been written.

c. J. Tautenhan addressed the issue about the Lottery Commission's letter about if Warren is interested in having Keno games in Warren. Some discussion with the decision to prepare a warrant article for the Town Meeting to let the residents decide what they want.

d. J. Tautenhan said the assessor was at the Town Office last week and looked at the veterans exemptions.

No other departments were represented at the meeting

NEW BUSINESS:

a. AppleKnockers LLC Request: *C. Chandler motioned to approve and support the request of AppleKnockers LLC for the purpose of obtaining a liquor license to sell liquor and cigarettes. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.3*

b. Deed Waiver Requests/Follow Up:

Map: 206/013 BG Owner: Sue Ann Millette Address: PO Box 35, Glencliff, NH
C. Chandler moved to waive the 2014 tax lien. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

Map: 250/030 Owners: Gary & Karen Grant Address: 59 Moses Road, Warren NH
C. Chandler moved to waive deeding the property as \$800.00 was paid. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

Map: 228/029 Owner: Lakshmi Shanmughan Address: 1 April Lane, Apt.#24
Lexington, MA 02421
C. Chandler moved to deed (land only) the property.. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

Map: 250/037 MH0008 Owner: Darlene DeCosta Address: PO Box 204, Warren NH
C. Chandler moved to pursue collection of payment of property tax through the small claims court. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

Map: ????? Owner: ????? Address: 13 Poplar Place, Warren NH
C. Chandler moved to pursue collection of payment of property tax through the small claims court. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0. **COULD THIS BE DECOSTA PHYSICAL ADDRESS**

Map: 221/007 Owner: David LaRue Address: 118 Gould Hill Road, Warren NH
C. Chandler moved to waive deeding the property and stop penalty and interest except \$775.00. He has nine days to pay in full. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

Map: 244/026 Owner: Kyle MacDonald Address: 193 NH RT 25, Warren NH
C. Sackett moved to accept the payment agreement of \$50.00 per month in lieu of deeding the property and stop penalty and interest from accruing. If he fails to keep the payment agreement, the Town will deed the property. Seconded by C. Chandler. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

Map: 233/047 Owner: Tracey Champagne Address: 98 NH RT 118, Warren NH
C. Chandler moved to accept the payment agreement of \$100.00 per month in lieu of deeding the property and stop penalty and interest from accruing. If she fails to keep the agreement, the Town will deed the property. Seconded by C. Chandler. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

Map: 240/090 Owner: Lisa Wright Address: 85 Lund Lane NH
C. Sackett moved to accept the payment agreement of a \$500.00 down payment and a monthly payment of \$100.00. An abatement of \$2,000.00 in penalty and interest was also part of the agreement. If she fails to keep the agreement, the Town will deed the property. Seconded by C. Chandler. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

Map: 205/010 Owner: Tina Coutu Address: PO Box 54, Glencliff NH
C. Sackett moved to accept the payment agreement of a \$200.00 monthly payment and an abatement of \$2,000.00 in penalty and interest. In addition, penalty and interest will be stopped from accruing. If she fails to keep the agreement, the Town will deed the property.

Seconded by C. Chandler. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

Map: 206/016 Owner: Mary Ann Zablocki Estate Address: 1351 NH Rt 25,
Glencliff NH

C. Sackett moved to accept the payment agreement of a \$100.00 monthly payment and to stop penalty and interest from accruing. If she fails to keep the agreement, the Town will deed the property. Seconded by C. Chandler. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

OLD BUSINESS:

- a. Generator Follow Up at WVS – Both the Town and the school are looking for some one who is certified to work on and repair the generator.
- b. Report of Cut - None

CORRESPONDENCE:

Request for driveway permit

OTHER BUSINESS:

None

UPCOMING MEETINGS & EVENTS:

Community Lunch, Wednesday, January 3, 2018 at 11:30 AM
Board of Selectmen Meeting, Town Offices, January 3, 2018 at 5:00 PM
Auditor in Office, January 4, 2018
Board of Selectmen Meeting, Town Offices, January 17, 2018 at 5:00 PM

NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler-yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 6:30 PM

CONCLUSION OF NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler-yes, Sackett-yes, Clancey-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler-yes, Sackett-yes and Clancey-yes. The motion passed 3-0-0.

The Board ended the non-public session at 6:40 PM.

NON-PUBLIC SESSION #2:

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler-yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 6:43 PM.

CONCLUSION OF NON-PUBLIC SESSION #2:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett-yes, Clancey-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Clancey- yes. The motion passed 3-0-0.

The Board ended the non-public session at 6:45 PM.

NON-PUBLIC SESSION #3:

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 6:50 PM.

CONCLUSION OF NON-PUBLIC SESSION #3:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett-yes, Clancey-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Clancey- yes. The motion passed 3-0-0.

The Board ended the non-public session at 6:55 PM.

NON-PUBLIC SESSION #4:

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 6:58

CONCLUSION OF NON-PUBLIC SESSION #4:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett-yes, Clancey-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Clancey- yes. The motion passed 3-0-0.

The Board ended the non-public session at 7:05 PM.

NON-PUBLIC SESSION #5:

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 7:08 PM.

CONCLUSION OF NON-PUBLIC SESSION #5:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett-yes, Clancey-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Clancey- yes. The motion passed 3-0-0.

The Board ended the non-public session at 7:20 PM.

NON-PUBLIC SESSION #6:

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 7:22 PM.

CONCLUSION OF NON-PUBLIC SESSION #6:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett-yes, Clancey-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Clancey- yes. The motion passed 3-0-0.

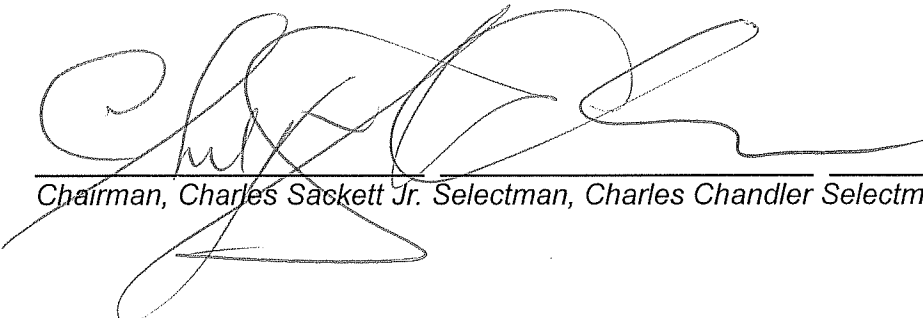
The Board ended the non-public session at 7:25 PM.

The Board went out of non-public and entered public sessions at 7:28 PM.

ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board . The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett-yes, Clancey-yes, and Chandler – yes. No one opposed. The motion passed 3-0-0.

The Board adjourned at 7:30 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectman, Daniel Clancey