

APPROVED

**WARREN
BOARD OF SELECTMEN REGULAR MEETING
Wednesday, September 28, 2016**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00 PM at the Willing Workers Hall in Glencliff, NH.

Selectmen Present: Charles Sackett, Charles Chandler, and Daniel Clancey.

Staff/Officials Present: Town Administrator - Judith Tautenhan, Road Agent - Bobby Cass, Transfer Station - George Russell, Chair Warren Village School Board - Don Bagley and Fire Chief - Art Heath.

Public Present: Lesa Romano, Sylvia Newton, Janice Sackett, Philip Belyea, Sharon Pushee, Andy Ball, Sheri Ball, Mr. & Mrs. Mervin Newton, Mr. & Mrs. Herbert Wright, Mr. and Mrs. Jones, Dave Riel, and other residents of Warren and Glencliff.

SELECT BOARD MANIFEST:

C. Chandler motioned for approval of the manifest. D. Clancey seconded the motion. Vote: Chandler-yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.

APPROVAL OF MINUTES:

C. Chandler motioned for approval of the 8-17-2016, 8-31-2016, and 9-14-2016 minutes as amended. D. Clancey seconded the motion. Vote: Chandler-yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.

PUBLIC COMMENT:

a. Mr. Newton asked if the Town of Warren has an ordinance about loud noises at night. C. Sackett replied the Town has no ordinances. C. Chandler stated the Town applies State laws. Mr. Newton said Rustic Gatherings, which is next door to him, is a problem to him in many ways. The owner of Rustic Gatherings has put up a tent behind the library as well as a red shack at the back of Mr. Newton's property that encroaches his property line. Mr. Newton stated the owner has not complied with the State's order to replant trees and bushes on the river bank. Mr. Newton asked can nobody get involved or do anything. C. Chandler responded the State of NH, as well as the Town, have been notified of issues. The Town Administrator said she would follow up with the person from the State that has sent notices and find out the status.

b. Andy Ball asked the Selectmen if the Town would be interested in taking over the Willing Workers Hall. Sherri Ball added that the building is in much need of work and improvement. She said with an upgrade and improved conditions of the building, the hall could once again become the place for multiple and a variety of activities for both Glencliff and Warren. C. Sackett said the proposal should be put to the people of Glencliff and Warren at Town Meeting. He also suggested talking with the Historical Society, considering the history of the hall. C. Chandler said one of the three selectmen would be willing to help draft the article for submission at Town Meeting. He said Phil Belyea and Marie Spencer know a lot about the history of the Willing Workers Hall. It was mentioned that Mary Bradley would be a good resource.

MUNICIPAL OFFICERS REPORTS:

TREASURER'S REPORT: Treasurer S. Foote reported that the Checking Account balance is \$12,452.51 after tonight's approved manifest of \$45,010.92.

The Tax Collections Money Market Account balance is \$131,093.15.

The Town of Warren's Money Market Account balance is \$438,995.73.

The Town of Warren's Passbook Savings Account balance is \$112,490.93. The July Reconciliation report was attached for the Selectmen's review.

C. Chandler asked about the school payments. S. Foote responded the September payment has been made and the October payment is due on October 12th.

S. Foote said she would be away October 4th through the 7th. Sandra Hobbs, Deputy Treasurer will cover at her convenience.

C. Chandler moved to accept and approve the Treasurer's report. Motion seconded by C. Sackett. Voting in favor of the motion were Sackett -yes, Chandler-yes, and Clancey-yes. The motion passed 3-0-0.

ROAD AGENT'S REPORT:

B. Cass reported the catch basin on Lund Lane near Beech Hill Road has a big hole. He has put out warning signs for traffic flow and will put in a flat basin next week. D. Clancey asked about the top of Beech Hill Road. B. Cass stated he would make the repairs next week.

TAX COLLECTOR'S REPORT:

Receipts were provided of payments that had been made since the last meeting.

FIRE DEPARTMENT REPORT:

Chief Art Heath reported a minor motor vehicle accident on Route 118. He said last year there was a lot of activity for Halloween. This year the fire station will be open with Smokey the Bear in attendance.

CHIEF OF POLICE REPORT:

Chief John Semertgakis is attending the Police Academy. The Board asked that he submit a written report in the future.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

George Russell said a number of residents have asked if the Transfer Station will remain open during the winter. The Selectmen told him he is the manager and if he feels it is justified and is within his budget, it is his decision. He told them he would go over his budget and give them his decision at the next meeting.

G. Russell said he attended a seminar on recycling recently and there is talk that New Hampshire will have mandatory recycling. New Hampshire currently has three landfills in the state. One landfill will be closed in 2020. Another landfill will be closed in 2022, but has received an extension. New Hampshire will have one landfill for the total state located in Berlin. The only

alternative towns will have is to recycle as much as possible. Mr. Russell said he is still interested in the purchase of a glass crusher for the Transfer Station. He said he has located one with the cost of \$7,500.00. C. Chandler said you have a good reputation for finding grants. G. Russell said he has been looking into NH the Beautiful grant, where 50% of the cost could be recovered. He has also talked with NRA, who will help find and get grants. It was also mentioned that Warren could make arrangements with other towns for the collection of glass, as Littleton is doing now.

OUT OF AGENDA ORDER (OTHER BUSINESS):

C. Sackett said the Board would adjust the agenda to accommodate the time of Sylvia Newton. Mrs. Newton thanked Selectman Clancey for going with her to inspect the condition of the property. D. Clancey stated the house was a total loss and the land is useless. C. Chandler asked Mrs. Newton specifically what the owner was asking for. Mrs. Newton said she didn't think they had anything specific in mind, but was hoping for some reduction in interest and penalty fees. C. Chandler stated she owes a total of \$31,000.00 in back taxes with \$25,000.00 in principal and the remainder in interest and penalties. He commented that the Board has in the past made accommodations for residents who have shown a need, interest and effort to make payments on their back taxes. C. Sackett stated he is not inclined to offer help, since the back taxes have been accumulating for years and she has made no effort to contact us or respond to the Town notices. C. Chandler asked if there were extenuating circumstances that kept her from contacting the Town, such as health issues or some other reason. Mrs. Newton said not that she was aware of. A Glenciff resident asked how does the Town let someone get that far behind? Phil Belyea said it sounds like negligence on the part of the owner. Sylvia Newton mentioned that closing date on the offer for the property was October 30, 2016. *C. Chandler motioned the decision be deferred for two weeks for Mrs. Newton to find out what the owner's circumstances are for the Board to make a fair decision. D. Clancey seconded the motion. Voting in favor of the motion were Sackett -yes, Chandler-yes, and Clancey-yes. The motion passed 3-0-0.*

TOWN ADMINISTRATOR REPORT:

Town Administrator, Judy Tautenhan stated she had contacted individuals who have not submitted their timber reports.

J. Tautenhan informed the Board of Selectmen that the next payment to the Warren Wentworth Ambulance Service would be in the manifest on October 12th.

J. Tautenhan noted that James Pike has delivered three keys for the construction site at Ravine Lodge for emergency vehicles to access the site if necessary. He is the new project manager.

J. Tautenhan addressed signature requirements for Emergency Management and Hazard Litigation. Mrs. Janice Sackett announced FEMA was pleased with the plans for Warren. *C. Chandler moved to sign they certify the application. D. Clancey seconded the motion. Voting in favor of the motion were Sackett -yes, Chandler-yes, and Clancey-yes. The motion passed 3-0-0.*

J. Tautenhan noted that KRT had completed the physical assessment of property and the new assessments were mailed out to residents. If any resident has a question about or disagrees with the change, a KRT representative will be available for an appointment on September 28th, 29th, or 30th.

J. Tautenhan responded to a question on the posting of minutes to the website. She said due to her work schedule and work load, posting the minutes takes time that she doesn't have. Ms. Tautenhan said she had hoped to get a volunteer from the Town to do the posting. Hiring a high school student adept with computer/website skills was suggested. The Town Administrator stated she had \$320 remaining in the budget for website assistance. C. Chandler said to pursue finding a high school student interested and available to do the posting. If no one is found, further thought will have to go into it.

No other departments were represented at the meeting

NEW BUSINESS:

- a. Cemetery Deed – Parenteau: Signed by the Selectmen.
- b. Lund Lane Ball Field: There has been a report of trash and beer cans left on the field by the men's softball league. C. Sackett said he would talk with the ball teams. D. Clancey said he too would talk with those he knows.
- c. Budgets: October 3rd is the deadline for departments to submit their budgets to the Town Administrator. October 12th will start the presentation of the budgets to the Board.
- d. Batchelder Brook Signage: Jeff Houle invested in the town road signage in Eagles Nest. He has sent letters to the owners within Eagles Nest to recoup his costs, including the Town. He is requesting \$44.00 reimbursement for signage. Don Bagley, 911 Coordinator, said no one had contacted him about 911 compliance for the three roads in Eagles Nest. C. Chandler said he is not willing to consider the request until he is assured the signage is 911 compliant. Mr. Bagley said he would check out the situation and report back to the Select Board.

OLD BUSINESS:

- a. Planning Board Master Plan Results: From 305 surveys mailed out, only 37 have been returned at this time. C. Chandler read the top concerns residents selected: cell tower, trash recycling, solar capability, and senior housing.
- b. Intent to Cut:
 1. 16-465-17-T, Map/Lot 244/042; Owner, Daniel Huppe; Logger, Alan Diamond.
- c. Report of Cut:
 1. 15-465-04-T, Map/Lot 226/060; Owner, Harry Wright, Jr.; Logger, Adam Boutin.
 2. 16-465-07-T, Map/Lot 235/004; Owner, Susan Jackson; Logger, Jeremy Vittum.
 3. 16-465-11-T, Map/Lot 227/001; Owner, Francis Fleming; Logger, Dan Clark

CORRESPONDENCE: Septic approval for Gould Hill.

NON-PUBLIC SESSION

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen enter into a non - public session in accordance with RSA 91-A:3, for the purpose of discussing personnel matters if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Clancey–yes, Sackett–yes. The motion passed 3-0-0.

The Board entered into a non-public session at 6:10 PM.

CONCLUSION OF NON-PUBLIC SESSION

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett-yes, Clancey-yes. The motion passed 3-0-0

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett-yes, Chandler–yes, Clancey-yes. The motion passed 3-0-0

The Board ended non-public session at 6:30 PM.

OTHER BUSINESS:

Subject addressed above.

UPCOMING MEETINGS & EVENTS:

10-01-2016, Warren Historical Society, Dinner and a movie at WVS.
10-02-2016, Community Breakfast
10-05-2016, Community Lunch
10-08-2016, Spaghetti Dinner at Masonic Lodge
10-8,9,10-2016, Make an Offer Yard Sale at the Town Hall
10-12-2016, Regular Board of Selectmen meeting, 5:00 PM
10-15-2016, Open House at Masonic Lodge
10-21 & 10-22-2016, Hayride/Chili Chowder Cook off at the Town Hall

ADJOURN:

C. Chandler motioned that the Selectmen adjourn the regular meeting of the Board. D. Clancey seconded the motion. Vote: Chandler–yes, Sackett-yes, Clancey-yes. The motion passed 3-0-0.

The Board adjourned at 6:35 PM.

Chairman, Charles Sackett Jr.

Selectman, Charles Chandler

Selectman, Daniel Clancey