

APPROVED

WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, May 24, 2017

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett, Charles Chandler, and Daniel Clancey.

Staff/Officials Present: Road Agent - Bobby Cass, Treasurer - Sheila Foote, Chief of Police - John Semertgakis, Chair Warren School Board - Don Bagley, and Fire Chief - Art Heath.

Public Present: John Lester and Brenda Bianchi.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST:

There was some discussion and resolution of one bill. *C. Chandler moved for approval of the manifest. C. Sackett seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES

C. Chandler motioned approval of the 5-10-2017 minutes as they were presented. C. Sackett seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.

PUBLIC COMMENT:

- a. John Lester commented the Mud Run Activity last weekend was the largest they have had so far. They expect to grow with the publicity they have received through word of mouth and magazine articles. It has been great. C. Chandler said the activities seem to be better organized with the directional signs. The Chief of Police said from his point of view everything went very well and it was quiet. B. Cass said as a resident the activity did not disturb him. Mr. Lester stated we have hired Golden Cross for our medical coverage and security as well, and that has made a big difference. C. Chandler stated the Board appreciates him coming in to keep us up to date.
- b. C. Sackett announced the Select Board wants to thank all participants and volunteer workers in making the free community clothing event a success.
- c. Don Bagley Sr. said the Cemetery Trustees met on May 17th to change the bi-laws. The cost of a burial plot has increased by \$25.00. Private burials must be paid prior to the funeral.
- d. Don Bagley Sr. noted Alan Sprague is still on the tax records. He said this had been talked about before. C. Sackett said we need to approve an abatement to get his name off the tax roles.
- e. C. Sackett introduced Omer Ahern Jr. ,Commissioner of District 3, Grafton County and Geoffrey Sewake, Field Specialist UNH Cooperative Extension, who were both in Warren to attend the Second Roundtable Meeting on Economic and Community Development. They also joined us for the Board of Selectmen meeting.

MUNICIPAL OFFICERS REPORTS:

ROAD AGENT REPORT:

Road Agent Bobby Cass reported he has started grading on Swain Hill Road. He expects to have a prisoner crew from Grafton County on Tuesday through Thursday to cut and clean brush and work on the sidewalks. Next week he will get the cost of repaving Beech Hill Road with the quote showing two methods and the cost of

both. He will then know if the roughly \$139,000.00 will be enough to cover the job. B. Cass said he would wait until school is out to start the job, that way he would not have any conflicts with school bus runs. He said the culverts are at the transfer station in stock. D. Clancey asked how it will be done. B. Cass responded the old asphalt will be ground up. Culverts would be placed and gravel laid. A fine grade of gravel will be put down and then the road will be compacted. The last is laying the asphalt. The road will be closed two to three days during the asphalt phase. The road will be open to residents.

TREASURER REPORT:

Treasurer Sheila Foote reported the Checking Account balance is \$13,743.78, after tonight's approved manifest of \$36,740.17.

The Tax Collections Money Market Account \$59,061.60.

The Town of Warren's Money Market Account balance is \$183,483.30.

The Town of Warren's Passbook Savings Account balance is \$95,181.94

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Heath reported there was only one call during the last two weeks. They responded to an outside fire on Gingerbread Lane. There will be continued firefighter training.

CHIEF OF POLICE REPORT: Chief John Semertgakis reported he received a call of two vehicles off the road on Route 118 in two different locations. Much to his surprise they were off the road due to sliding on snow. Walt's Towing helped them out. There was a report of a missing juvenile.

The Chief attended the WVS School Board meeting Tuesday night. On the agenda for discussion was the new law on wearing a firearm and the schools' concerns on what to do if such an occasion occurred. The decision on how to move forward if this situation were to arise would be up to the superintendent.

There was a motor vehicle accident north of the dam on Rt. 25, a car vs a deer. There was a truck and trailer accident at the Lake Tarleton boat ramp, where both were submerged in the lake. Tuesday night there was a disturbance in Glenciff. There was a motor vehicle accident on Lund Lane. The ATV trails are now open, so he expects to see more activity.

The Chief continued the discussion about using town-owned property on Red Oak Hill Rd. as a practice range for the Police Department. Before starting any work, he wanted to get the approval from the Board. C. Sackett asked about the safety of the area. The Chief said the area is a good place to shoot, but he would have to put in a berm. He said in the future he would like to do some fire arm safety and shooting for pleasure for the public. C. Chandler said he was OK

with the Chief to move forward with his individual plans. He is not in favor of opening a firing range for the public. The other members of the Board agreed.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

G. Russell submitted the following written report:

Buildings and Grounds

- a. Everything was mowed last week. Thank you to the men's softball league for mowing Lund Lane Ball Field.
- b. I will try to finish mowing this week between Thursday and Friday for the holiday weekend.
- c. The weatherization project is still in progress at the Town Office. We may have to shut down some offices next week. Look for notices from Town Clerk and/or Tax Collector.
- d. We have the new contact for Yeaton Oil for the next heating season, if the Board accepts their proposal for

next year.

Transfer Station Report

- a. The Road Agent and the Transfer Station Manager will be starting work on staking out the lot for concrete work at the Transfer Station.

TOWN ADMINISTRATOR REPORT:

The Town Administrator submitted the following written report:

Updates:

- a. The Town Administrator reported the Yeaton Oil contract is ready for Board signature if accepted.
- b. Our regular contracted assessor will not be in the office until the end of June. It is my understanding that there will be someone else coming in the meantime, but there is not an exact date yet.
- c. I am waiting to hear back from the person who purchased the town-owned property at auction. A draft of the deed was prepared by the Town Attorney.

Follow-up:

- a. The Town Administrator is working out health insurance rates, needs to make decision pretty quick. We are part of a pool as part of our rate-setting; we can request in writing to be removed from the combined plan for next year. We would then be combined with various individual small employers moving forward (a 9% rate increase for this year vs. the 19.5% for the group we are in now). The Town Administrator will do more research and report back to the Board.

Upcoming:

- a. J. Tautenhan stated the tax warrant needs to be signed and once it is complete the tax bills can be mailed. She will be working with DRA tomorrow.

No other departments were represented at the meeting.

NEW BUSINESS:

- a. Fuel Contract - Yeaton Oil Company: *C. Chandler motioned to approve the fuel contract with Yeaton Oil Company for the contract year 2017 – 2018. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
- b. Veteran Credit Applications
 1. Map/Lot 205/37, *C. Chandler motioned to approve the recommendation of the assessor. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
 2. Map/Lot 223/108, *C. Chandler motioned to approve the recommendation of the assessor. Seconded by D. Clancey. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
 3. Map/Lot 223/018, *C. Chandler motioned to approve the recommendation of the assessor. Seconded by D. Clancey. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
- c. Current Use Application:

Wade and Veralisa Reed - *C. Chandler motioned to approve the recommendation of the assessor and approve the application. D. Clancey seconded the motion. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
- d. Abatement Application

Ammonoosuc Community Health Services, Readjustment of .25 acres at \$125.00. *C. Chandler motioned to approve the application. D. Clancey seconded the motion. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*

OLD BUSINESS:

- a. Abatement Application – HKL Family Trust. C. Chandler said the property was assessed at \$19,700.00 by the Town assessor. Mr. Chandler does not agree with the assessed amount. He stated the property is on the main street (Rt. 25) and presumably has water and sewer. Even though the house was torn down, it does not

minimize the location of the property. The assessor was asked to re-look the property and the assessed value. He did so and reported that his initial assessment was correct. Mr. Chandler stated he would need to do further research, considering that town-owned property sold for \$29,000 plus. *C. Chandler motioned to table this action until the next regular meeting, so he can do some property comparisons and D. Clancey has the opportunity to see the property. Seconded by C. Sackett. Voting in favor of the motion to table were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*

b. Intent to Cut – None New

c. Report of Cut -

16-465-04 T, Map 228/Lot 014; Owners and Logger, Ronald and Mary Whitcher.

CORRESPONDENCE:

None

NON-PUBLIC SESSION

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:55 PM. The minute taker was dismissed and left the building.

CONCLUSION OF NON-PUBLIC SESSION

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett-yes, Clancey-yes. The motion passed 3-0-0. No motions or actions were taken in the non-public session.

The Board ended the non-public session at 6:25 PM.

OTHER BUSINESS:

None

UPCOMING MEETINGS & EVENTS:

6-07-2017, Community Lunch

6/9-6/10-2017, Fireworks at the Dam.

ADJOURN:

C. Chandler moved that the Selectmen adjourn the regular meeting of the Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett, Clancey, and Chandler. No one opposed. The motion passed 3-0-0.

The Board adjourned at 6:30 PM.

Chairman, Charles Sackett Jr.

Selectman, Charles Chandler

Selectman, Daniel Clancey