

APPROVED

**WARREN
BOARD OF SELECTMEN REGULAR MEETING
Wednesday, March 29, 2017**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett and Charles Chandler.

Staff/Officials Present: Town Administrator - Judith Tautenhan, Chief of Police - John Semertgakis, Treasurer - Sheila Foote, Transfer Station & Maintenance Manager - George Russell, Chief of Fire Department - Art Heath, Chair Warren School Board – Don Bagley, and Parks and Recreation Representative – Sue Randall.

Public Present: Victoria Saucier, Dave Patelle, Phil Belyea, Sharon Pushee, John Lester, Brenda Bianchi, Chris Gamache from Bureau of Trails, Vern Brigham, President of ATV Club and several members of the ATV Club.

Chairman Sackett led those present in the Pledge of Allegiance to the flag of the United States of America.

SELECT BOARD MANIFEST:

C. Chandler motioned for approval of the manifest as presented. C. Sackett seconded the motion. Vote: Chandler–yes and Sackett- yes. The motion passed 2-0.

APPROVAL OF MINUTES

C. Chandler moved to approve the 3-15-2017 minutes. C. Sackett seconded the motion. Vote: Chandler–yes and Sackett -yes. The motion passed 2-0.

PUBLIC COMMENT:

- a. Don Bagley noted he had received and processed several new 911 requests.
- b. Don Bagley stated in reference to a new Highway Garage, if there was \$75,000.00 in a trust fund plus \$15,000.00 remaining in the Highway Department 2016 budget that was a total of \$90,000.00. He said for \$120,000.00 that should be enough money to put a dent in the cost. It would also save money if the concrete slabs were put in at the same time.
- c. Susan Randall announced Parks and Recreation were planning three Friday night concerts on the common, July 21st, August 18th and September 15th. She stated the Parks and Recreation Committee are looking for new members and volunteers.
- d. J. Tautenhan informed all present that the roundtable meeting tonight was moved from 6:00 to 6:30 PM at the school.
- e. Victoria Saucier announced a major project she is involved with others. A new country store with gas pumps, deli with sit down area for eating, and hardware store in the basement will be in the location of the Burning Bush. She put out fliers about the new digs. She will also make the announcement and put out fliers at the Community Conversation Economic Roundtable at the WVS after tonight's Select Board meeting.

MUNICIPAL OFFICERS REPORTS:

TREASURER'S REPORT:

Treasurer Sheila Foote reported the Checking Account balance is \$30,028.99 after tonight's approved manifest of \$154,395.03.

The Tax Collections Money Market Account balance is \$51,879.23.

The Town of Warren's Money Market Account balance is \$371,553.30.

The Town of Warren's Passbook Savings Account balance is \$85,252.18.

The Town received the remaining balance of \$4,488.47 from Charter Communications for the Cable Franchise Fee.

C. Chandler motioned for approval of the Treasurer's report. C Sackett seconded the motion. Vote: Chandler–yes and Sackett -yes. The motion passed 2-0.

ROAD AGENT'S REPORT:

The Road Agent, Bobby Cass was not at the meeting, but filed a report. He said he has been sanding and plowing when needed; the mud isn't bad yet. There were a few trees down last week that he pushed off the roads. The NHEC took care of two of them. There are a few other trees that need to come down and he will do it next week. There are no electrical lines down, so there should be no problems. As soon as the weather permits, he plans to use cold patch to fill potholes in the town roads. He has been keeping up with maintenance n vehicles and equipment.

TAX COLLECTOR'S REPORT:

The tax collector's report was reviewed by the Board.

FIRE DEPARTMENT REPORT:

Chief Arthur Heath reported for the month of March. A mutual aid response for a structural fire in Wentworth that was canceled in route on March 7th. On March 8th there was an alarm activation at the Glenciff Home. On March 13th there was an alarm activation in Wentworth that was canceled. On March 20th, they responded to a lift assistance by the Wentworth/Warren Emergency Ambulance Service. On March 27th, they responded to a motor vehicle accident in Benton. On March 29th, they responded to a lift assistance by the Wentworth/Warren Emergency Ambulance Service. The Chief reported the fireworks for Warren are scheduled for June 9-10 and September 15-16. The location will be determined at a later time.

David Heath, Sylvia Heath, Don Bagley Sr., and Arthur Heath attended forest training in Rumney, NH. on March 21st. Four members of the department attended a Twin State Mutual Aid training in Haverhill, NH on March 22nd. Three members of the department attended the Lakes Region Mutual Aid training in Campton, NH on March 27th.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported there was a call from dispatch on March 17th about a lost hiker. Before a search was initiated, the hiker walked out of the woods. The Chief attended a training session at Keene, NH. Chief Semertgakis responded to a possible mental/life threatening situation on Pine Hill Road. The case ended with talking the patient to enter the

ambulance to be transmitted to the hospital for an involuntary admittance. The following morning, he responded to a call for difficulty breathing at the same Pine Hill address. He arrested a 26 year old man at the site of a motor vehicle accident on High St. for driving under a suspended driver's license. The Chief mentioned John Lester may have a gasoline availability problem during his mud run activities. With gasoline no longer available in town, the vehicles used by participants in the activities cannot legally go beyond the softball field on Lund Lane.

The Chief requested permission from the Board to contact Lynn Wheeler and have her do some research in the County Clerk's office on ownership and use of the roads in Eagle's Nest. Specifically, he wants clarification of his jurisdiction and police authority over Eagle's Nest roads and the connection with Studio Road. He said there seems to be a grey area. The Board approved his request. C. Chandler said he was pleased to see the Chief running radar down Main St. The Chief replied you would be surprised how many big trucks he has stopped and ticketed, especially early in the morning.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

George Russell reported the Town of Franklin has agreed to sell the cardboard bailer to us for \$1,200.00. He will pick it up this week or early next week. G. Russell said the NHEC COOP has been talking with him about energy saving methods of heating. They have shown him the information on the heat pump. Although it does seem like a good way to go, he does not want to recommend it without further research. The furnace in the Town Hall is no longer working. He has called the contractor and they will be here tomorrow to replace it and repair necessary components. The total amount for labor and cost will be \$5,230.00. He has also been helping with plowing when needed.

TOWN ADMINISTRATOR REPORT:

Town Administrator, Judy Tautenhan stated she had received additional DRA recommended changes to the new CAI contract. The contract that C. Chandler signed at the last meeting will have to be resigned to reflect the new changes

J. Tautenhan noted the DRA representative will be in the office April 29th to discuss audit results.

J. Tautenhan said she was notified by the health insurance company that the cost would increase by 22%. She talked and negotiated with the company and managed to get \$1,200.00 in savings by changing plans.

J. Tautenhan informed the Board that last year the Town paid the Wentworth/Warren Emergency Ambulance Service quarterly. She said in the past, the bill had been paid annually. Did the Board have any preference as to the method of payment? C. Chandler said historically payment has been in a lump sum. He asked C. Sackett, Director of the new Board of Directors for the Wentworth/Warren Emergency Ambulance Service if he had any problems of going back to a lump sum payment? *C. Chandler motioned to provide the Wentworth/Warren Emergency Ambulance Service a notice for an annual payment in the amount of \$28,500.00. C. Sackett seconded the motion. Vote: Chandler-yes and Sackett -yes. The motion passed 2-0.*

No other departments were represented at the meeting

NEW BUSINESS:

C. Chandler recommended reversing the agenda for New Business to accommodate time for the ATV Club

e. Auction of Town Property, 302 Studio Rd. Map/Lot 232/037 – C. Chandler stated the red house on Studio Rd. next to the bridge has been approved for public auction, which will be held on May 6, 2017 at 10:00 AM.

d. Proposed National Grid HV Transmission Line, 6.4 miles in Warren – This is the second line to go through Warren. They are changing the lines to commercial. The line goes from Monroe, NH to Franklin, NH.

c. Town Officials Appointment – *C. Chandler motioned all individuals currently in appointed positions for the Town be re-appointed to the same positions. C. Sackett seconded the motion. Vote: Chandler–yes and Sackett -yes. The motion passed 2-0.*

b. Appointment of Selectmen – Passed, to be discussed in a non-public session.

a. MMATV Club - Vern Brigham, President of ATV Club addressed the Board, saying he wanted to provide them with a status of their activities. He said they have been very busy this past month in acquiring the documents and approvals they need from various individuals, organizations, and agencies to move forward with their proposed plans. Mr. Brigham turned the floor over to Chris Gamache from Bureau of Trails. He gave a detailed description of the trails and roads they will be using in Warren. There are no real changes to the trail system in Warren. There were some adjustments near Red Oak Hill, East Side Drive and the Fish Hatchery. Mr. Gamache said they have the permits to send to the Department of Transportation (DOT) for approval and signature. DOT will not normally approve the use of a road, but they will approve the use of unpaved surface on the sides of roads. He said they found out that the use of public lands requires a public hearing before any approval. He said they have talked earlier to the Board of Wentworth and they do not want ATV use of their private roads. They have a meeting with the Wentworth Board of Selectmen on April 11th to give them the same presentation as given tonight. The question of who will enforce the regulations/laws? The response was Fish & Game, State Police, Wentworth Police, and Warren Police Chief. Victoria Saucier stated ATV activity and the club was a good part of Warren's economy. Don Bagley said it is good to get the ATV's off of the main roads. *C. Chandler motioned to support the plans of the Mt. Moosilauke ATV Club as presented in the 3-29-2017 meeting for the use of roads by ATV operators in the Town of Warren. C. Sackett seconded the motion. Vote: Chandler–yes and Sackett -yes. The motion passed 2-0.*

OLD BUSINESS:

a. Intent to Cut-

17-465-01 T – Map 245/01701; Owners, Dan & Angie Clark; Logger, Dan Clark

b. Report of Cut-

16-465-08 T - Map 220/008, 002; Owner, Victoria Saucier; Logger, John Newton

c. Intent to Excavate-

17-465-01 E – Map 122/038; Owner, Warren Sand & Gravel; Excavator, Lloyd Bixby

17-465-02 E - Map 213/059; Owner & Excavator; Lloyd Bixby

d. Report of Excavated Material-

16-465-01 E - Map 122/038; Owner, Warren Sand & Gravel; Excavator, Lloyd Bixby

16-465-02 E – Map 213/059; Owner & Excavator; Lloyd Bixby

CORRESPONDENCE:

None

NON-PUBLIC SESSION

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing Town of Warren welfare issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote; Chandler–yes and Sackett–yes. The motion passed 2-0.

The Board entered into a non-public session at 5:43 PM.

CONCLUSION OF NON-PUBLIC SESSION

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes and Sackett–yes. The motion passed 2-0.

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett–yes, Chandler–yes. The motion passed 2-0.

The Board ended the non-public session at 6:04 PM.

OTHER BUSINESS:

J. Tautenhan mentioned the stones in the office hallway are from the old Ravine Lodge She had said something to the foreman about it would be nice to have something from the old lodge. He presented them to her last week. He said the new lodge should be finished in August and re-open in November.

UPCOMING MEETINGS & EVENTS:

4-05-2017, Wednesday, Community Lunch

4-08-2017, Saturday, VFW Penny Social, North Haverhill

4-12-2017, Wednesday, Regular Select Board Meeting at 5:00 PM, Town Offices.

ADJOURN:

C. Chandler motioned that the Selectmen adjourn the regular meeting of the Board. C. Sackett seconded the motion. Vote: Chandler–yes, Sackett–yes. The motion passed 2-0.

The Board adjourned at 6:10 PM.

Chairman, Charles Sackett Jr.

Selectman, Charles Chandler