

APPROVED

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, July 19, 2017**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

C. Sackett led those present in the pledge of allegiance to the flag.

Selectmen Present: Charles Sackett, Charles Chandler, and Daniel Clancey.

Staff/Officials Present: Town Administrator – Judith Tautenhan, Road Agent - Bobby Cass, Treasurer - Sheila Foote, Chief of Police - John Semertgakis, Transfer Station - George Russell, and Fire Chief - Art Heath.

Public Present: Janice Sackett, Donna Hopkins, Pat Wilson, Chris Whitcher, Randy Whitcher and HealthTrust Representatives, Kevin Flanagan and Ashley Brigham.

SELECT BOARD MANIFEST:

There was a discussion on the \$10,000.00 for the police cruiser as voted in Article 12 at the Town Meeting. *C. Chandler moved for approval of the manifest. D. Clancey seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES:

C. Chandler motioned approval of the 6-7-2017 and 6-21-2017 minutes of the regular meetings and 6-29-2017 of the emergency meeting as they were presented. D. Clancey seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.

PUBLIC COMMENT:

a. C. Chandler opened the discussion to the public regarding the Town taking over the Pythian Sisters Hall. Donna Hopkins said the Town Hall was used by the public for larger activities and the Pythian Hall could be used for smaller activities as well as using the upstairs space for storage. She is in favor of the Town becoming the owners of the Pythian Hall. Pat Wilson stated she remembered there was a problem in the past with giving the property to the town, a potential issue with the deed. Has that problem been resolved? Janice Sackett said there are only two temples remaining in the state, one of which is ours. The problem was/is if only one temple is remaining or if one folded the main organization could take the remaining temple. So it is imperative to transfer the property to the Town before that happens and the Pythian Sisters lose access to the Hall, as well as the Town. Both C. Sackett and G. Russell talked about the historical value of the property and its benefits to the Town. C. Chandler noted that it was noticed that the transfer of the Pythian Sisters Hall would be discussed at this meeting. A proposed deed needs to be developed to ensure incorporation of the appropriate language. *C. Chandler motioned approval of the transfer of the Pythian Sisters Hall and property to the Town of Warren, N.H. D. Clancey seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.*

b. Warren Housing Improvement Program (WHIP) – C. Sackett said this was a program established in 1994. The Town loaned money at a low interest rate to residents, who could not afford to have improvements done to their homes. When the work was completed, the resident paid back the loan to the Town. It has not been used in a very long time. The Treasurer said there is currently \$9,649.00 in the fund. The Town Administrator said she had talked with Jamie Dow from DRA, who advised that now that the program is no longer in existence, the funds can be transferred to the General Fund, and

that it can be used. J. Tautenhan said she would follow up on the procedures to be followed, should the Board wish to keep the funds separate and use it for a similar purpose in the future.

MUNICIPAL OFFICERS REPORTS:

ROAD AGENTS REPORT:

Road Agent Bobby Cass thanked Larry Bixby and Chris Whitcher for their help with the storm repairs. There was a lot of discussion on the storm of July 1st and the amount of damage it had caused in the area. There will be no money from FEMA until the damage is declared a disaster. B. Cass said he was three weeks out from the date he planned to start the major project on Beech Hill Road. C. Chandler said the worst scenario would be to have to go to the Town for more funds. We would most likely get 75% of the cost from FEMA. He said the work has to be done now before winter hits. B. Cass stated he could fix the damage, but for more than what the Town can afford. The major areas that need work are Bachelor Brook Road, Beech Hill Road, Breezy Point to mention a few. B. Cass said he needs to order some pipe and move on with the work.

TREASURER'S REPORT:

Treasurer Sheila Foote reported the Checking Account balance is \$14,951.02 after tonight's approved manifest of \$82,783.88. The June reconciliation report was provided for the Board's review.

The Tax Collections Money Market Account balance is \$91,119.53. The June reconciliation report was provided for the Board's review.

The Town of Warren's Money Market Account balance is \$613,205.88. The June reconciliation report was provided for the Board's review.

The Town of Warren's Passbook Savings Account balance is \$167,514.50

On June 26th, the annual PILT distribution of \$47,823.00 was received. Please note the attached letter regarding the PILT payment.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Heath reported there were no calls this period. He said everything went well during Old Home Days.

CHIEF OF POLICE REPORT: Chief John Semertgakis reported he assisted with the evacuation of the camp grounds during the flooding from the storm on July 1st. There was a lot of vehicle activity due to the storm and flooding. He received a 911 call in Warren and another in Glencliff. He responded to an animal control issue. He is investigating an incident of someone tearing up the road with a vehicle. The Chief reported on the status of the new cruiser. It will be picked up Friday and delivered to have the special police electronics and decals installed. It should be ready in a few weeks. The old cruiser will go out for auction, he is researching those options.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

George Russell reported the weatherization project at the Town Office should be completed soon. They will be pouring the concrete slab at the Transfer Station for the new building/garage for the Road Agent equipment. G. Russell requested approval to attend an all-day seminar on composting at the cost of \$60.00. The Board approved.

HEALTHTRUST MEDICAL INSURANCE PRESENTATION:

HealthTrust Representatives, Kevin Flanagan and Ashley Brigham attended the meeting to explain and discuss the medical/dental plans and what options are available to the Town. HealthTrust has been dealing with the public risk groups since 1984. The Town has concerns of the high increase of 19.6% in premiums over last year. He explained why and answered questions. Rates are set based on the number of claims filed in the year by your selected group. The Town of Warren is in a combination group, which includes SAU#23. Combination groups normally have a larger number of individuals in the plan, which may reduce the cost of the premium. This year, the number of claims submitted by the combination group, which Warren is a member of, had a significant number of claims that impacted the rate. Since Warren has 3 eligible members, they could select the plan of public organizations and businesses with under 50 eligible members. This group also had an increase of premiums, but substantially less than the combination group. C. Chandler asked what is the down side of going with the under 50 rather than the combination? The under 50 would cost \$836.52 a month per person and the combination would cost \$915.73 a month per person. C. Chandler asked why did the towns you mentioned leave their plan? Mr. Flanagan said it is always the money=premium increases. C. Chandler asked if the Bureau of Securities Regulation (BSR) review the new rate calculations to confirm the insurance company is correct before it goes to the customer? Mr. Flanagan said HealthTrust hires an actuary to do the calculations for the rates. C. Chandler asked if there were any sanctions if you change a plan? Mr. Flanagan said not really, except you can't change until the renewal period comes up again. HealthTrust sends a letter in October stating the guaranteed maximum rate effective in July; an organization then selects their plan for the year. In the case of Warren, the original amounts sent in October were not accurate, and although a plan had been selected, the rates were significantly higher than what was expected. The Board must make a decision by Friday if they are to remain in the current pool or switch to the under 50. Mr. Flanagan said he will e-mail the additional information and Ms. Tautenhan will call him with the Board's decision.

No other departments were represented at the meeting

NEW BUSINESS:

- a. Town Administrator
 1. Department of Revenue Records For CRF and ETF – Jamie Dow from DRA sent a list of active ETF and CRF, looking for confirmation as to who the agents are and if they can expend funds. Working with DRA to determine how to move forward. C. Sackett said we may have to borrow money. C. Chandler stated a special meeting may be required.
 2. Primex Updates - We need to send updated personnel and safety policies to Primex to receive 5% discount on our premiums.
 3. Fairpoint Municipal Rates – Warren has been grandfathered at a lower rate than what they can currently provide. It appears that there may be a town account that is not exempt from a few of the federal taxes, and J. Tautenhan is working on ensuring that.
 4. JLMC Updates – Working in conjunction with Primex to update safety and personnel records. August 22nd is the next scheduled safety meeting.
- b. Methodist Church Parsonage – They have to be taxed after April 1, 2017, according to state statute. C. Sackett said to notify the tax collector to put them on the roles and to note it has to be occupied for the purposes that is would be receiving the tax exemption for.
- c. 25C Scenic By-ways Designation - J. Tautenhan had an inquiry about the designation and posting of Rt. 25C as a scenic by-way. C. Sackett said Rt 25C has the designation, but was never posted. It was noted that Rt 25C is designated and posted through Piermont, but stops at the Piermont/Warren line. There was discussion on the benefits of having the designation. *C. Chandler motioned to have Rt. 25C designated and posted as a scenic by-way. D. Clancey seconded the motion. Vote: Chandler-yes, Clancey-yes, and Sackett-no. The motion passed by majority, 2-1-0.*
- d. C. Chandler announced NHEC has withdrawn their litigation complaint for tax years 2010 and 2012.

- e. Intent to Cut -
17-465-06T Map 239/Lots 015,016, 017; Owner, Elmer and Jill Haley; Logger, David Whitcher

OLD BUSINESS:

- a. Report of Cut -
16-465-17T Map 244/042; Owner, Daniel Huppe; Logger, Alan Dimond

CORRESPONDENCE: None

OTHER BUSINESS: None

NON-PUBLIC SESSION: *Motion by D. Clancey, seconded by C. Chandler that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Clancey–yes, Sackett–yes. The motion passed 3-0-0.*

The minute taker and the Town Administrator were excused from the rest of the meeting and they left the building.

The Board entered into a non-public session at 7:05 PM.

CONCLUSION OF NON-PUBLIC SESSION

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett–yes, Clancey–yes. The motion passed 3-0-0.

Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett–yes, Chandler–yes, Clancey–yes. The motion passed 3-0-0

The Board ended the non-public session at 7:21 PM.

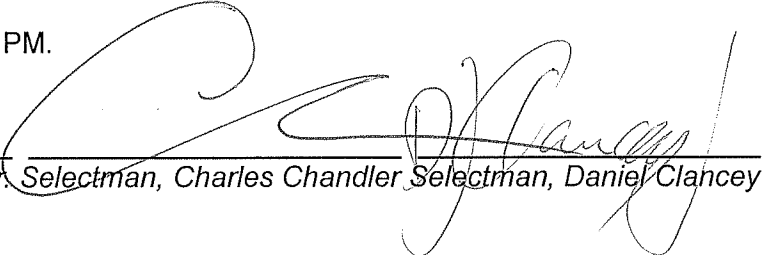
UPCOMING MEETINGS & EVENTS:

1. Concert on Common – 7/21/2017
2. Dinner at Pythian Hall – 7/21/2017 starting at 5 PM
3. Community Lunch – 8/2/2017
4. BOS Meeting – 8/2/2017
5. Community Breakfast – 8/6/2017

ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett, Clancey, and Chandler. No one opposed. The motion passed 3-0-0.

The Board adjourned at 7:23 PM.


Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectman, Daniel Clancey