

APPROVED

**WARREN
BOARD OF SELECTMEN REGULAR MEETING
Wednesday, August 3, 2016**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:04 PM.

Selectmen Present: Charles Sackett, Charles Chandler, and Daniel Clancey.

Staff/Officials Present: Town Administrator - Judith Tautenhan, Road Agent - Bobby Cass, Chief of Police - John Semertgakis, Treasurer - Sheila Foote, Chair of WVSB - Don Bagley and Fire Chief - Art Heath.

Public Present: Lesa Romano, Donna Hopkins, Victoria Saucier, Vern Brigham, John Lester, Brenda Bianchi and Mr. and Mrs. Frank Bryand.

TOWN ADMINISTRATOR REPORT:

C. Chandler addressed the Chair, asking to have the Town Administrator's report first as she needs to leave the meeting early to attend to family matters. The Chair concurred with the request.

J. Tautenhan informed the Board of Selectmen that the USDA has approved the two year grant for \$13,400.00 to be used for building improvement and repairs. G. Russell, Manager of the Transfer Station/Building and Grounds, will monitor the use of funds and prepare monthly reports to the USDA.

J. Tautenhan noted that she would be attending a webinar training in Concord on September 1, 2016.

J. Tautenhan mentioned there was no report of cut for this meeting.

J. Tautenhan noted that there was a change to Workman's Compensation for report compliance and to qualify for a discount.

J. Tautenhan mentioned this was the time of year the Select Board usually schedules an annual board meeting in Glenclyff. She asked if they would like to schedule the meeting on September 21, 2016 in Glenclyff. They agreed that would be a good time for the Glenclyff meeting in the Willing Workers Hall.

J. Tautenhan mentioned there is a resident of Warren with adjoining property (Map/Lot 218/055 & 066, who has not received a tax bill. The taxes are still due, and the Board unanimously agreed to abate interest and penalties on the property. The Board said that it would probably be willing to vote to accept payment arrangements on the balance if he proposes something to the Board.

SELECT BOARD MANIFEST:

C. Sackett moved for approval of the manifest. C. Chandler seconded the motion. *Vote: Chandler–yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.*

C. Chandler had a question on Work Compensation and Liability J. Tautenhan provided an explanation. *C. Chandler motioned for approval of the manifest. D. Clancey seconded the motion. Vote: Chandler–yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES:

C. Sackett mentioned there was an error in the Transfer Station/Building and Grounds report. C. Chandler said the approval of the 7-20-2016 minutes will be at the next meeting after the corrections are made.

PUBLIC COMMENT:

- a. Vern Brigham, President of the ATV Club, announced the Club has purchased an ATV for the Warren Police Chief to use for patrolling and apprehending violators of ATV laws. The Town will lease the ATV from the Club, the title holder. The ATV will be released to the Chief as soon as the Club has finished adding police lights and emblems, and any other necessary equipment.
- b. Don Bagley mentioned the individual driving the yellow 4-wheeler has been in the cemetery again, creating havoc and damage. He was also seen on Rt. 118, Stimson Road, and Rt. 25C driving down the middle of the roads and driving without a helmet. D. Bagley said he has spent a lot of his time and his own money, repairing damage caused by this person. C. Sackett said he could understand his frustration and it would be discussed further under new business.
- c. Mr. and Mrs. Frank Bryand complained about a problem they were having with a neighbor in Eagles Nest Subdivision. They need the Board's help. The Eagle's Nest Association has dissolved and there is no where else to turn. There must be State laws that cover this. There may be a septic problem. C. Chandler said we are aware of the situation. The Town Health Officer and DES were asked to check if there was a septic plan on file. They responded no. We will ask them to go back for a visual observation and to file a report. C. Sackett said he understood that the owners were not living there on a permanent basis, but only on week ends to work on the house. Mr. Bryand said they are there all the time. Mrs. Bryand added with their two children, ages eight and six. There was some discussion about requirements and rights listed in the deed. D. Clancey said there should be some information at the court house, because of past septic problems. C. Chandler stated the process is slow, but the investigation is moving.

MUNICIPAL OFFICERS REPORTS:

TREASURER'S REPORT:

Treasurer Sheila Foote reported the Checking Account balance is \$14,961.00 after tonight's approved manifest of \$144,849.22. The June reconciliation was reported for the Select Board's review.

The Tax Collections Money Market Account balance is \$129,731.65. The June reconciliation was reported for the Select Board's review.

The Town of Warren's Money Market Account balance is \$570,802.74. The June reconciliation was reported for the Select Board's review.

The Town of Warren's Passbook Savings Account balance is \$112,490.93.

On July 23, 2016, the Town received the Highway Block Grant for Fiscal Year 2017, Quarter 1 in the amount of \$10,133.54 and SB367 in the amount of \$1,330.45.

The Treasurer will be away from August 8th through August 18th. Deputy Treasurer Sandra Hobbs will cover in Sheila Foote's absence.

C. Chandler motioned for approval of the Treasurer's report. D. Clancey seconded the motion. Vote: Chandler-yes, Clancey-yes, Sackett-yes. The motion passed 3-0-0.

ROAD AGENT'S REPORT:

C. Sackett commented that the sidewalks looked good. Road Agent Bobby Cass reported that he had scrapped the old asphalt off Beech Hill Road and applied a treatment. He said it should hold through the summer. B. Cass said he wants to talk with the Selectmen to discuss the proposal and the total cost of the Beech Hill Road project. He said there is \$50,000.00 in the Capitol Reserve Funds, but would prefer not to use it in the case the project went over cost. He recommends putting the \$50,000.00 in next years budget and planning the work for next year. The contractor from whom we received the estimate is completely booked up for the rest of the year, so planning the work for next year is best for all. He commented Beech Hill Road is in the worst condition of all the Warren roads.

D. Clancey said there were some issues he needed to discuss with B. Cass. D. Clancey gave B. Cass a copy of his time sheet. C. Chandler interrupted and told B. Cass he was entitled to a non-public session. B. Cass said he had nothing to hide. D. Clancey continued, asking B. Cass if the time sheet reflected the work he had done or did it not. B. Cass stated if that is the work I put down on the time sheet, then that is what I did. D. Clancey asked do you have anything else to say. B. Cass said what do you want me to say. I don't know what you are asking. D. Clancey stated he had nothing more to say.

TAX COLLECTOR'S REPORT:

The Tax Collector noted that payment plans are being paid as agreed..

FIRE DEPARTMENT REPORT:

Chief Art Heath reported a motor vehicle accident in Wentworth. Chief Heath said there was an outside fire on Weeks Road and he talked with the person about size and height requirements for outside fires. There were fuel line problems on the rescue vehicle that have been fixed. Reports have been prepared and filed on time.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported the person with the DWI plead not guilty in court. It will now go to trial. The yellow ATV driver has been stopped two more times. He has been placed in a diversionary program through Grafton County. His past charges have been postponed, but if he does not complete the program they will be reinstated. The boy's mother is on board with the program. By participating in the program, the person will stay out of the court system. This is the last olive branch. He will be 18 years old in 10 months and will then be playing by the adult rules. C. Chandler asked if this was the same person we have been having so much trouble with. The Chief responded yes. The Chief also stated that any new charges to this ATV driver will be duplicated to the owner of the ATV.

The Chief reported assisting on a call of a suicide attempt in Campton. He also said there were complaints from Eagles Nest that the State Police were not responding as they should.

Chief Semertgakis discussed a computer system based in Lawrence, MA, which he was now able to link with when giving out warnings.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

George Russell was not at the meeting, but provided a report. He mentioned receiving the USDA grant that he spent a lot of time researching the requirements and ensuring the application was appropriately completed. G. Russell plans to replace the split rail fence with pressure treated wood before school starts. He is mowing grass less frequent now, allowing him to work on small outside projects. He has started aerating lawns and fertilizing.

No other departments were represented at the meeting

NEW BUSINESS:

a. John Lester announced a Mountain Mud Run scheduled for September 10th and 11th. People will be arriving on September 9th. There will be another event October 15th and 16th.

b. Ongoing ATV concerns, Stimson Road – C. Sackett stated he had received a number of requests from residents of Stimson Road to close their road to ATV use. He stated they deserve the right to live in their homes in peace without the constant irritations they have been enduring. D. Clancey said if we do this, what will the Chief of Police do. C. Sackett said he will enforce the new rules C. Sackett clarified by stating an ATV may cross the road, but cannot drive up or down the road. There was also discussion of adding other roads to the ban, such as, Swain Hill Road. C. Chandler said the ban should not be immediate, because there is still a lot to do and issues to sort out. D. Clancey asked if this is all about three people, who are ruining ATV activities for all. C. Sackett said no, this is about the residents requesting it. He said the situation is out of control. The people you mention are disrespectful and have no consideration for people around them.

C. Sackett motioned to close and ban ATV use to Stimson Road, seconded by C Chandler. Amendment #2 passed 3-0-0, Amendment #1 passed 3-0-0. and Swain Hill Road effective September 1, 2016. Vote: Chandler–yes, Clancey–yes, Sackett–yes. The motion as amended passed 3-0-0.

C. Chandler moved to amend the motion to add Swain Hill Road to the ATV ban. C. Sackett seconded the motion.

C. Chandler moved to amend the motion and postpone the original motion and make it effective September 1, 2016. C. Sackett seconded the motion.

c. Litigation Concern – C. Chandler noted there is a town near Warren, where there is ongoing litigation among the Select Board members. The issues are around communication, specifically about e-mails among members. It is important that we ensure our method of communication is above board. C. Chandler suggested that the Warren Select Board do this by communicating through the Town Administrator, Judy Tautenhan, and that she post what is necessary.

d. Glenclyff Board Meeting – Covered in Town Administrator's report. Scheduled meeting on September 21, 2016 in Glenclyff.

OLD BUSINESS:

a. Intent to Cut –

1. 16-465-16T – Map/Lot 220/008; Owner, Victoria Saucier; Logger, John Newton.

b. Report of Cut - None

c. Intent to Excavate -

1. 16-465-03, 04, 05 E - Map/Lot 224/021, 233/003; Owners & Excavator, John Lester.

CORRESPONDENCE:

None

NON-PUBLIC SESSION

Motion by D. Clancey, seconded by C. Chandler, that the Board of Selectmen enter into a non - public session in accordance with RSA 91-A:3, for the purpose of discussing personnel matters if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Clancey-yes, Chandler-no, Sackett-no. The motion failed 1-2-0.

OTHER BUSINESS

None.

UPCOMING MEETINGS & EVENTS:

8-17-2016, Wednesday, Regular Board of Selectmen meeting, 5:00 PM

ADJOURN:

C. Chandler motioned that the Selectmen adjourn the regular meeting of the Board. D. Clancey seconded the motion. Vote: Chandler-yes, Sackett-yes, Clancey-yes. The motion passed 3-0-0.

The Board adjourned at 6:10 PM.

Chairman, Charles Sackett Jr.

Selectman, Charles Chandler

Selectman, Daniel Clancey