

APPROVED

**WARREN
BOARD OF SELECTMEN REGULAR MEETING
Wednesday, August 2, 2017**

CALL TO ORDER:

Selectman Charles Chandler called the meeting to order at 5:00 PM.

Selectmen Present: Charles Chandler and Daniel Clancey.

Staff/Officials Present: Town Administrator - Judith Tautenhan, Road Agent - Bobby Cass, Chief of Police - John Semertgakis, and Fire Chief - Art Heath.

Public Present: Donna Hopkins and Victoria Saucier

C. Chandler led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST:

C. Chandler moved for approval of the manifest. D. Clancey seconded the motion. Vote: Chandler-yes and D. Clancey - yes. The motion passed 2-0.

APPROVAL OF MINUTES:

C. Chandler motioned for approval of the 7-5-2017 and the 7-19-2017 minutes, after affirming that the recommended changes had been made. D. Clancey seconded the motion. Vote: Chandler-yes and Clancey-yes. The motion passed 2-0.

PUBLIC COMMENT:

None

ROAD AGENT'S REPORT:

B. Cass reported he was working on Batchelder Brook Road and Mountain Meadow. He said a bill will be coming in from C.M. Whitcher for rebuilding the sweeper. B. Cass asked if there was any news from the Governor regarding a FEMA designation. C. Chandler said he heard unofficially the Governor had signed the documents declaring the damage from the storm on 7/1/17. We need to start the process to file with FEMA for emergency funding assistance. The Road Agent was advised to contact Janice Sackett for assistance and ask J. Tautenhan to help with necessary forms. C. Chandler asked the Town Administrator to prepare for public hearings and a Special Town Meeting, ensuring both are properly noticed. It was noted that you must already be a registered voter in the Town to vote at Special Town Meeting.

C. Chandler motioned to have a public hearing on August 16, 2017 to discuss the use of unassigned fund balance for storm damage repair. D. Clancey seconded the motion. Vote: Chandler-yes and D. Clancey - yes. The motion passed 2-0. C. Chandler motioned to have a public hearing on August 16, 2017 regarding the use of the additional highway block grant funds. D. Clancey seconded the motion. Vote: Chandler-yes and D. Clancey - yes. The motion passed 2-0. C. Chandler motioned to have a hearing on August 16, 2017 regarding Special Town Meeting to be held on August 30th, 2017, to vote establishing the Select Board as agents to expend funds from CRF/ETF. D. Clancey seconded the motion. Vote: Chandler-yes and D. Clancey - yes. The motion passed 2-0.

C. Chandler and D. Clancey both said they have had inquiries about David Cass, Bobby Cass' son, working for the Highway Department. They questioned appropriateness and liability. C. Chandler said

the employment of Davin Cass meets requirements of the Department of Labor and meets the approval of the Select Board. Davin Cass is qualified for the assigned job. C. Chandler said it would take influence and pressure to get the pond replaced and it can be further discussed with the full board.

TREASURER'S REPORT:

Treasurer Sheila Foote reported the Checking Account balance is \$14,996.01, after tonight's approved manifest of \$185,624.70.

The Tax Collections Money Market Account \$95,592.20.

The Town of Warren's Money Market Account balance is \$528,068.04.

The Town of Warren's Passbook Savings Account balance is \$167,514.50.

On August 1, 2017, an additional Highway Block Grant distribution of \$11,334.56 was received. Please see the attached notification from the Department of Transportation.

On July 27, 2017, an additional Highway Block Grant SB38 funding in the amount of \$31,964.87 was received. Please see the attached News Release from Governor Sununu's office.

A question has been raised if the Highway Equipment Capital Reserve could be used for the rental of equipment used for repairs of the roads due to the July 1, 2017 storm? Please see attached the 1988 Town Warrant and the Town Meeting Minutes regarding the Highway Equipment Capital Reserve.

C. Chandler moved to accept and approve the Treasurer's report. Motion seconded by D. Clancey Voting in favor of the motion were Clancey-yes and Chandler-yes. The motion passed 2-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

FIRE DEPARTMENT REPORT:

Fire Chief Heath reported there have been no calls in the past two weeks. He said a bill from the State of New Hampshire should be expected to pay for the training of Victoria Saucier as a certified fire fighter. We were fortunate to get her in this class. It is the best in the state.

CHIEF OF POLICE REPORT:

Chief Semertgakis reported a loose dog out of Wentworth that bit a little girl. He investigated an animal abuse case. The Chief updated on a sexual offender case that originated in Connecticut then he moved to New Hampshire. There has been an ongoing situation of him moving to different towns and failing to report as a sex offender. He is currently living in Warren and has reported to the authorities. D. Clancey asked if the residents of Warren have a way of knowing there is a sex offender living in town. The Chief said there is a web site people can go to for that information. He was involved with an injured hiker, who had to be carried out from Mt. Moosilauke. The Chief noted a concern with Lin-Wood Ambulance Service out of North Woodstock, NH. It took them one and a half hour to get to the Lodge and then they would not walk into the forest to get the hiker. The Chief had to bring the hiker out for medical attention. Three four-wheelers were reported on Stimson Road, there were no apparent problems.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Building & Grounds: Replaced the broken belt on the mower deck. Thanks to Stephen Albro for finishing the mowing at the Historical Society. Picked up a new bulkhead entrance door for the library which will be installed soon.

Transfer Station: The metal container has been emptied. The cardboard has been switched out. The

area for a new building has been staked out.*

*There is a three sided metal building in Meredith that G. Russell has researched and costs \$8,000.00. He hasn't been able to contact the owner due to extenuating circumstances on the part of the owner. He has located another new building that he can order. It is a Gambrel Style 32' x 40' x 18' at ridgepole, 8'2" two feet in from sidewall and 22 gauge. The cost for the building is \$8,181.00 with \$799.00 shipping cost. There is a 3-4 week lead time needed before shipping. The building has a 54 lbs per square for the snow load capacity. It is a 4-sided building with a 12 x12 entrance door opening (door not included). It comes non-assembled. G. Russell needs authorization from the Board of Selectmen to pursue this avenue.

TOWN ADMINISTRATOR REPORT:

The Town Administrator reported that all the minutes of the Select Board meetings are up to date and approved. They can be viewed at the Town Office reception/waiting area the black binder and have been sent to the Journal Opinion to be published and are updated on the website.

The tax assessor will be in the office on July 28th.

Town residents, who have storm damage from the July 1st storm, can file an individual case with FEMA for storm damage relief funds. If anyone has questions or requires assistance, please contact Judy Tautenhan, Town Administrator or Janice Sackett, FEMA Manager, and they can point you in the right direction.

J. Tautenhan said she is reviewing and revising office and Town policies. She thanks Donna Hopkins for all her assistance on this project. A draft the documents will be provided to the Selectmen for their review.

There will be a 40 minute training session on "Harassment in the Work Place" per the Town insurance carrier. C. Chandler said we all need to do it. J. Tautenhan stated the discount for the property/liability and workers comp insurance will be applied after this training is complete.

J. Tautenhan said she will be attending a webinar sponsored by DRA on the 8th.

J. Tautenhan has ensured that we are receiving all appropriate credits through FairPoint.

No other departments were represented at the meeting

NEW BUSINESS:

- a. Hearing/Special Town Meeting - Discussed under Road Agent Report
- b. Intent to Cut - None

OLD BUSINESS:

- a. C. Chandler announced the electric company (NHEC) has now withdrawn the appeals for the 2013, 2014, and 2015 tax years in their litigation with Warren. This is a major victory for the Town stated C. Chandler.
- b. Report to Cut – None

CORRESPONDENCE: None

OTHER BUSINESS: None

UPCOMING MEETINGS & EVENTS:

- Community Breakfast – August 6th
- Regular Select Board Meeting – August 16th at 5:00 PM, Town Offices
- Regular Select Board Meeting – August 30th at 5:00 PM, Town Offices

NON-PUBLIC SESSION: *Motion by D. Clancey, seconded by C. Chandler that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler-yes and Clancey-yes. The motion passed 2-0-0.*

The Board entered into a non-public session at 5:35 PM.

CONCLUSION OF NON-PUBLIC SESSION

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler-yes and Clancey-yes. The motion passed 2-0-0.

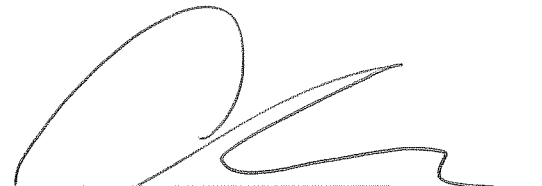
Motion by C. Chandler, seconded by D. Clancey that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler-yes and Clancey-yes. The motion passed 2-0-0.

The Board ended the non-public session at 5:45 PM.

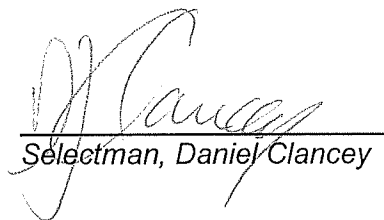
ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board. The motion was seconded by D. Clancey. Voting in favor of the motion were Chandler-yes and Clancey-yes. No one opposed. The motion passed 2-0-0.

The Board adjourned at 5:53 PM.



Selectman, Charles Chandler



Selectman, Daniel Clancey