

**APPROVED**

**WARREN  
BOARD OF SELECTMEN REGULAR MEETING  
Wednesday, August 16, 2017**

**CALL TO ORDER:**

Chairman Sackett called the meeting to order at 5:00 PM.

**Selectmen Present:** Charles Sackett, Charles Chandler, and Daniel Clancey.

**Staff/Officials Present:** Town Administrator - Judith Tautenhan, Road Agent - Bobby Cass, Treasurer - Sheila Foote, Chief of Police - John Semertgakis, Transfer Station & Maintenance Manager - George Russell and Fire Chief - Art Heath.

**Public Present:** Phil Belyea, Sharon Pushee, Victoria Saucier, Pat Wilson, Frank McLain, and John Lester.

C. Sackett led those present in the pledge of allegiance to the flag.

**SELECT BOARD MANIFEST:**

There was some discussion and resolution of some bills. *C. Chandler moved for approval of the manifest. C. Sackett seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.*

**APPROVAL OF MINUTES:**

*C. Chandler moved for approval of the 8-2-2017 minutes. C. Sackett seconded the motion. Vote: Chandler-yes, Sackett-yes, and Clancey-yes. The motion passed 3-0-0.*

**PUBLIC COMMENT:** None

**MUNICIPAL OFFICERS REPORTS:**

**ROAD AGENTS REPORT:**

Road Agent Bobby Cass reported on the various road repair projects caused by the storm that he is working on. C. Chandler asked about work on Island Road near the intersection, there is a hole. B. Cass said he is pulling out pipes and doing transit readings at that site, but agrees there are safety concerns. He will add some fill to alleviate the problem. B. Cass stated he has begun the grading and adding of fill on Beech Hill, Weeks Crossing, and Red Oak Hill. He said all the roads will have temporary fill until the project is completed to ensure access for delivery and emergency vehicles and school buses. B. Cass said the one ton truck has an oil leak. There was a discussion on available repair shops to do the work. C. Chandler stated there were a number of good options and to proceed with a selection.

**TREASURER'S REPORT:**

Treasurer Sheila Foote reported the Checking Account balance is \$15,001.03, after tonight's approved manifest of \$66,929.22. The July reconciliation report was presented to the Select Board for their review.

The Tax Collections Money Market Account \$95,600.10. The July reconciliation report was presented to the Select Board for their review.

The Town of Warren's Money Market Account balance is \$473,348.20. The July reconciliation report was presented to the Select Board for their review.

The Town of Warren's Passbook Savings Account balance is \$167,514.55

*C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of*

*the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*

**TAX COLLECTOR'S REPORT:**

The Tax Collector provided receipts to the Select Board for review.

**FIRE DEPARTMENT REPORT:** Fire Chief Heath reported four calls since the last meeting. They responded to a false alarm at the Glencliff Home on August 4<sup>th</sup>, a motor vehicle accident on Route 118 On August 7<sup>th</sup>, a wire down on Route 118 on August 8<sup>th</sup>, and a motor vehicle accident at the Glencliff Home on August 8<sup>th</sup>.

**CHIEF OF POLICE REPORT:** Chief John Semertgakis reported two OHRV operators from out of town were on an unauthorized trail in Glencliff and fined \$124.00. He said some maps were showing incorrect trail access. Phil Belyea said the unauthorized access site near his property should be blocked from both sides. The Chief said he did not have that authority. He also reported an OHRV problem at Eagles Nest, involving operating on private property. It was mostly a communications issue and was resolved.

The Chief provided mutual aid service to another local town. He is investigating a dog theft in Warren. There was a report of three missing people from Massachusetts. They had packed up their things from the campground site and could not be reached at their home. It turned out to be a family emergency situation at a third location. They had left the campsite to go directly to the location of the emergency.

The Chief reported a problem with the dispatch report from Grafton County. The smaller incidents and activities put into the system were not showing up on the report list. The Town Administrator worked with him to set up a template to capture all information that now provides accurate data. Cruiser install date is scheduled for September 14<sup>th</sup>.

**TRANSFER STATION/ BUILDINGS & GROUNDS REPORT:**

Manager George Russell reported he has not been able to contact the person with the \$8,000.00 used three sided building. He has located a new four sided building he can order for \$8,100.00. There is an additional \$900 for shipping. G. Russell said he has sufficient funds in his budget to pay for the building. There was discussion on the cost of labor, shipping the building, etc. and how to proceed. The Road Agent and the Transfer Station Manager started work on staking out the lot for concrete work at the Transfer Station.

**TOWN ADMINISTRATOR REPORT:**

- a. The Town Administrator reported she had received an e-mail to clarify the meeting minutes from July 5<sup>th</sup>, 2017. The camper that was discussed as reported stolen was not from Scenic View Campground, it was reported stolen from another location. *C. Chandler moved to enter into the minutes the clarification of the e-mail and D. Clancey seconded the motion. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
- b. J. Tautenhan stated that there was a letter from Susan Randall regarding trail maintenance and how to proceed. The Board has taken it under advisement.
- c. C. Chandler stated Pat Wilson responded to the Board's concern about the Planning Board not having regular meetings. She said they would still have meetings or have a Planning Board member be available the same date of a meeting for the public.
- d. There was a discussion on the status of the dam near Weeks Crossing with many people asking questions about it. C. Chandler clarified that the dam is owned by the Fish and Game Department. It is their responsibility to determine the fate of the dam. That will take the voice of the people, who want the dam replaced, and public pressure on the Fish and Game Department. C. Chandler offered to prepare a draft letter to the Fish and Game Department.

**No other departments were represented at the meeting.**

**NEW BUSINESS:**

- a. Participation in 2020 US Census Bureau Update: J. Tautenhan said she had received an inquiry from the US Census Bureau asking if the Town would like to participate in the update. The Board indicated yes and to have the Town Administrator proceed with completing the paperwork.

- b. Intent to Cut: None  
c. Land Use Change Tax: Map 247/001: John and Carolyn Booth. C. Chandler motioned to approve the application. D. Clancey seconded the motion. Voting in favor of the motion were Clancey-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

**OLD BUSINESS:**

- a. Report of Cut: None

**OTHER BUSINESS:**

- a. C. Chandler announced the State of New Hampshire had passed a law allowing cities and towns to authorize the playing of Keno games in their respective jurisdictions. Concord and Franklin have already done so, the profits to go to the schools for Kindergarten funding. C. Chandler indicated that the Board should draft a warrant for the next Town Meeting to authorize Keno games as a benefit to the Town and let the townspeople decide.  
b. Frank McClain stated he was selling his auto repair business and property, excluding the house and the land on which it sits. He advised the Board that he would be willing to sell it to the Town, and that it would be a perfect place for a highway garage. The Board took this under advisement.  
c. John Lester announced a Mountain Mud Run Activity scheduled for Labor Day weekend. He requested a letter from the Board to be able to access the railroad bed for this activity. The Board agreed and the Town Administrator will draft the letter.

**CORRESPONDENCE:** Reviewed by the Board of Selectmen.

**NON-PUBLIC SESSION:** None.

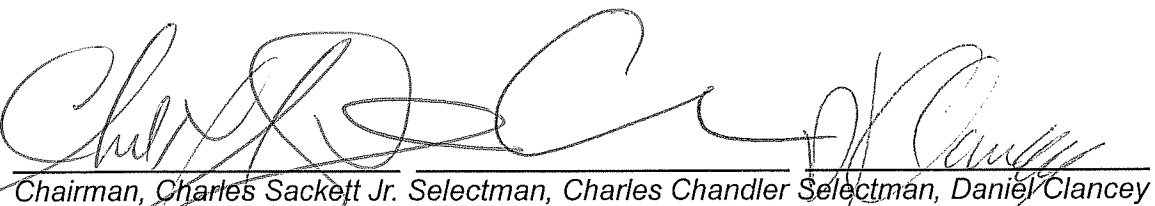
**UPCOMING MEETINGS & EVENTS:**

Regular Select Board Meeting – Wednesday, August 30, 2017, 5:00 PM  
Special Town Meeting – Wednesday, August 30, 2017, 7:00 PM  
Community Breakfast – Sunday, September 3<sup>rd</sup>, 7:00 AM Masonic Lodge  
Community Lunch – Wednesday, September 6<sup>th</sup>, 11:30 AM, Pythian Hall  
Concert on the Common – Friday, September 15<sup>th</sup> at 7:00 PM  
Fireworks on Pine Hill Road - Friday & Saturday, September 15<sup>th</sup> and 16<sup>th</sup>, 2017,

**ADJOURN:**

C. Chandler moved that the Selectmen adjourn regular meeting of the Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett, Clancey, and Chandler. No one opposed. The motion passed 3-0-0.

The Board adjourned at 5:45 PM. The Chairman reminded all in attendance to return for the Public Meeting at 6:30 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectman, Daniel Clancey