

APPROVED

**WARREN
BOARD OF SELECTMEN REGULAR MEETING
Wednesday, April 12, 2017**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett and Charles Chandler.

Staff/Officials Present: Treasurer - Sheila Foote, Chief of Police - John Semertgakis, Transfer Station & Buildings & Grounds Manager - George Russell, Chief of Fire Department - Art Heath, and Chair Warren School Board – Don Bagley.

Public Present: Victoria Saucier

Chairman Sackett led those present in the Pledge of Allegiance to the flag of the United States of America.

SELECT BOARD MANIFEST:

C. Chandler motioned for approval of the manifest as presented. C. Sackett seconded the motion. Vote: Chandler–yes and Sackett- yes. The motion passed 2-0.

APPROVAL OF MINUTES

C. Chandler moved to approve the 3-29-2017 minutes. C. Sackett seconded the motion. Vote: Chandler–yes and Sackett -yes. The motion passed 2-0.

PUBLIC COMMENT:

- a. Victoria Saucier announced she and Stacey Berger were developing a map of the Town of Warren to show all the attractions, businesses, and places of interest in and near the town. The purpose is to let people know what Warren has to offer. C. Sackett asked if they would they be charging for the map. Victoria said the first one will be free and then they will decide if they will charge for a second printing. C. Sackett stated a lot of people come up here to the campgrounds, you might want to talk to some of the owners. C. Sackett said in addition to tourists you would be surprised how much of the traffic includes people going to Grafton County on business. Talk with Pat Wilson about the list she was making up of businesses in Warren.
- b. Don Bagley Sr. asked if ATV trails and town roads were still closed. He has noticed riders out on both. C. Sackett said yes, everything is closed, trails and roads. The Police Chief asked Don Bagley Sr, if he could describe the vehicles or the people driving/riding. He also asked to be notified if anyone saw them again.

MUNICIPAL OFFICERS REPORTS:

TREASURER'S REPORT:

Treasurer Sheila Foote reported the Checking Account balance is \$15,000.00 after tonight's approved manifest of \$57,224.90.

The Tax Collections Money Market Account balance is \$56,419.17. The March reconciliation report was provided for the Board's review.

The Town of Warren's Money Market Account balance is \$351,713.04. The March reconciliation report was provided for the Board's review.

The Town of Warren's Passbook Savings Account balance is \$85,252.18.

C. Chandler motioned for approval of the Treasurer's report. C Sackett seconded the motion. Vote: Chandler–yes and Sackett -yes. The motion passed 2-0.

ROAD AGENT'S REPORT:

Road Agent, Bobby Cass reported he has been grading and leveling the surface of the town roads as needed.

TAX COLLECTOR'S REPORT:

The tax collector's report was reviewed by the Board.

FIRE DEPARTMENT REPORT:

Chief Arthur Heath reported there were no calls this reporting period. He did express his concerns about a lack of fire alarms in town buildings. Every building should have a fire alarm or at least a lock box on the building. The lock box has a key and allows the Fire Department to have access to the building in case of a fire. The Town Hall definitely requires a fire alarm due to the nature of the building material and the age of the building. C. Sackett said he agrees about the Town Hall, it would take only ten minutes for it to go up in flames. This needs to be pursued. Two fire fighters are scheduled for training in Meredith, NH.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported there was a used needle found on the ground near Rt. 25 two weeks ago. On March 31st there was a vehicle off the road with no injuries. On April 3rd, the Chief responded to raccoon complaint. He also had a call about a mangy fox in the vicinity of the school. He asked if anyone has a sighting of the fox to please notify him. There was a reported vandalism on Lund Lane.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

George Russell responded to the conversation of lock boxes on town buildings so that the Fire Department can have access to a building in case of fire. He said the lock boxes cost \$270.00 each. Don Bagley Sr. said the school has a fire/water alarm system that has worked very well for 20 years. G. Russell said the old tires will be shipped out next week for disposal. He reported he picked up the bailer. The glass crusher has been set up and runs good. He said he obtained the furnace at the Town Hall for \$600.00 less than the quoted price. He has developed a manual for operation of the glass crusher and will be scheduling training for the Transfer Station operators. C. Sackett stated the operation of the glass crusher will be monitored. No customers of the Transfer Station will be allowed to use the crusher, only trained Transfer Station employees.

G. Russell reported a problem and situation with a user of the Town Hall. There was an accident

when a can of paint was tipped over and the paint spilled on to the wooden floor. There was an attempt to clean it up, but was not completely successful. C. Sackett said there would be further discussion on this subject under new business.

TOWN ADMINISTRATOR REPORT:

J. Tautenhan was not present at the meeting but submitted a written report to the Board. Approved BOS meeting minutes have been updated on the website and sent to the email listserv. Inventory forms have been coming in with self-reporting of property changes noted. The Town Administrator continues to follow up on health coverage and property/liability rates to reduce costs to the Town. Trying to get more information about the replacement for Chris Wellington from Grafton County RDC. The Town Administrator will follow up with Geoff Sewake to review the economic roundtable meeting and potential avenues to move forward. The assessor should be in the office on 4/24. Sam Greene and Vicky Ayer from Department of Revenue Administration will be here at the next Board meeting on 4/26. The auction for Town property will occur on Saturday, May 6th at 10 am.

No other departments were represented at the meeting.

NEW BUSINESS:

- a. Town Hall Use by the After school Program – This incident occurred during the use of the Town Hall by the After school Program. Paint was used during an activity and a student accidentally turned a can of paint over and paint was spilled on the wooden floor. C. Sackett said he had no problem with the children involved. The fault was with the adult in charge. C. Chandler stated there was a gap in responsible supervision. C. Sackett said it appeared an attempt was made to clean up the paint. He said the real problem was failure of the adult in charge to notify a town official of the accident. C. Sackett stated for continued use of the Town Hall, the After school Program Director will have to provide the town office with a plan of use.
- b. Appointment of Selectmen – Will be discussed in a non-public session
- c. Town Officials Appointment – This was determined at a previous meeting to re-appoint those individuals holding town appointment to the same positions.
- d. Fire Warden Training – Training in Rumney completed on 3-21- 2017.

OLD BUSINESS:

- a. Intent to Cut-
17-465-02 T – Map 250/017; Owner, Thomas Babbit; Logger, Jared King
- b. Report of Cut-
16-465-20 T – Map 233/038, 002; Owner, Warren Sand & Gravel Logger, Todd Bixby

CORRESPONDENCE:

None

NON-PUBLIC SESSION

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing Town of Warren, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote; Chandler–yes and Sackett–yes. The motion passed 2-0.

The Board entered into a non-public session at 5:30 PM.

CONCLUSION OF NON-PUBLIC SESSION

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes and Sackett–yes. The motion passed 2-0.

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett–yes, Chandler–yes. The motion passed 2-0.

The Board ended the non-public session at 5:50 P

Motion by C. Chandler to appoint Dan Clancey for the remainder of his previous term of Selectman. Seconded by C. Sackett. Vote: Chandler–yes and Sackett–yes. The motion passed 2-0.

OTHER BUSINESS:

UPCOMING MEETINGS & EVENTS:

4-26-2017, Wednesday, Regular Select Board Meeting at 5:00 PM, Town Offices.

4-29-2017, Saturday, Rabies Clinic, Fire Station, 1 to 3 PM

ADJOURN:

C. Chandler motioned that the Selectmen adjourn the regular meeting of the Board. C. Sackett seconded the motion. Vote: Chandler–yes, Sackett–yes. The motion passed 2-0.

The Board adjourned at 5:56 PM.

Chairman, Charles Sackett Jr.

Selectman, Charles Chandler